



**MINUTES OF THE ORDINARY MEETING OF  
SKIDBY PARISH COUNCIL  
Tuesday 9 January 2024 at 7.30pm**

**PRESENT** Councillors P Browning, G Foster K Haslam, T Hasnip, S Hooker, L Varey.

Clerk J Price

**IN ATTENDANCE:** Councillor R Meredith (ERYC), 15 members of the public

<b>138/23</b>	<b>Apologies for absence</b>
	<b>Apologies were received from Councillors Kendall and Roustoby.</b>
<b>139/23</b>	<b>Declarations of Interest – Members Code of Conduct.</b>
	a) To record any declarations of pecuniary or non-pecuniary interest by any member in respect of items on this agenda.  Councillor Hasnip declared a pecuniary interest in minute 154/23 insofar as one of the payments related to his partner’s business and did not take part in the discussion on these items.  <b>Resolved: that the Declarations of Interest be noted.</b>
	b) To consider any written requests for dispensation in relation to any items on this agenda.  No dispensations had been requested.
<b>140/23</b>	<b>Minutes of the Cemeteries Committee Meeting held on 2 December 2023</b>
	<b>Resolved: that the minutes of the Cemeteries Committee held on 2 December 2023 be accepted as a true and accurate record and be signed by the Chairman.</b>
<b>141/23</b>	<b>Minutes of the Ordinary Meeting held on 5 December 2023</b>
	<b>Resolved: that the minutes of the Ordinary Meeting held on 5 December 2023 be accepted as a true and accurate record and be signed by the Chairman.</b>
<b>142/23</b>	<b>Minutes of the Finance Committee held on 19 December 2023</b>
	<b>Resolved: that the minutes of the Finance Committee held on 19 December 2023 be accepted as a true and accurate record and be signed by the Chairman.</b>
<b>143/23</b>	<b>Public Questions</b>
	a) A resident attended to raise concerns about a planning application relating to the proposed installation of a replacement turbine at York Grounds Farm. He outlined that the location fell within an area designated as Important Landscape, specifically Character Type 13, where planning policy indicated that wind turbines should be avoided. He felt that it would detract from the landscape, had no local economic benefit and had a questionable environmental benefit as the output would be the same as the existing turbine. He also had concerns about noise which he felt would travel further due to the increased size of the turbine and the fact that it was close to a

	<p>local bridleway. Members commented that they would consider his representations when the application was considered later on the agenda.</p> <p>b) A number of residents from Orchard Road and Riplingham Road attended to report on the flooding experienced during recent heavy rain and to ask what action had been and could be taken to prevent further problems. Some residents had experienced flooding in 2007 and 2013 and felt that the episode after Christmas was nearing the same level of severity. Other residents reported flooding to gardens and outbuildings and that had it not been for pumping by some residents and the Fire Brigade that properties would also have flooded. Residents reported high levels of anxiety as a result, as well as increased insurance premiums. Questions were asked about actions taken since 2007 and which of the recommendations identified in the report commissioned by the Parish Council in 2007 had been implemented. Councillors explained that a number of projects had been identified but that funding had not been available as due to the number of people affected Skidby was deemed to be a low priority. The only project carried out had been the construction of a flood retention scheme at the Playing Fields, which did seem to have prevented properties on Manor Garth from being flooded. Residents suggested a number of actions including digging out of ditches, raising of footpaths and construction of bunds. Councillors welcomed the suggestions but commented that these would need to be discussed with flood management engineers prior to any action being taken to avoid unforeseen consequences elsewhere.</p> <p>c) A resident referred to the lack of commemorative material in the village for Remembrance Day and asked whose responsibility it was to decorate the village.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>i. <b>that the residents be thanked for attending;</b></li> <li>ii. <b>that residents be encouraged to keep reporting any issues with flooding and any suggestions they had to reduce the risk, and</b></li> <li>iii. <b>that commemoration of Remembrance Day be considered at a future meeting.</b></li> </ul>
144/23	<b>Flooding issues</b>
	<p>a) The Chairman outlined actions taken following the flooding in 2007 and explained that funding had been made available for the production of a report, which had made a number of recommendations, but that funding had not been available to implement them. A Councillor referred to problems that were perceived to be a consequence of tracks being built up when the electricity pylons were installed. Councillors discussed a number of actions that could be taken which, along with any suggestions from residents, would be discussed further with ERYC and Yorkshire Water.</p> <p>The ERYC Ward Councillor outlined the position of the East Riding Council and explained that the county was unlikely to be a priority for funding due to issues experienced elsewhere in the country in recent months. He explained that there was an expectation that residents take action to protect their own properties and that that adjacent landowners were responsible for the maintenance of ditches on their boundaries although the principal council did have some enforcement powers. He suggested it would be useful to undertake an assessment of water courses and whether they are operating properly but stressed that any works relating to water courses needed to be</p>

	<p>signed off by the Environment Agency. Councillors asked residents to forward information about their experiences to ERYC to enable them to build a picture of the issues and to forward any suggestions or proposals to the Parish Council who were hoping to meet with ERYC and Yorkshire Water in the coming weeks.</p> <p><b>Resolved: that the Parish Council continues to collect evidence to help build a case to press for investment in flood defences.</b></p>
<b>145/23</b>	<b>Police Report</b>
	<p>The Clerk reported that no police report had been received.</p> <p><b>Resolved: that the report be noted.</b></p>
<b>146/23</b>	<b>Planning Matters</b>
	<p>a) Decisions Received</p> <p><b>23/02659/PLF</b> - Construction of dormer window to side of existing detached garage, Wayside Cottage Westfield Road Raywell – <b>Approved with conditions</b></p> <p>b) New Applications</p> <p><b>23/03773/TPO</b> - TPO - RAYWELL - 2008 - (REF 1145) A1 - Fell 1 no. Sycamore tree (T1) due to concerns over large amounts of deadwood, and issues of leaves and shading during the summer; crown reduce 1 no. Beech tree (T2) by removing 2 no. limbs as they extend over the lodge area; crown reduce 1 no. Ash tree (T3) by removing 1 no. limb as it is dead and has a large split; and fell 1 no. Beech tree (T4) because it has fruiting bodies of decay fungi, contributing to soft rot in the lower stems and principal roots, and due to the close proximity to Lodge 67, Raywell Hall Country Lodge Park, Riplingham Road, Raywell.</p> <p><b>Resolved: that the Parish Council had no objections to the application and welcomed the proposal to plant replacement trees</b></p> <p><b>23/03527/PLF</b> - Installation of a wind turbine (up to 87m high to tip, up to 60m high to hub, up to 54m blade diameter) with alterations to existing access and hardstanding and associated works following removal of existing 60.5m high wind turbine, Wind Turbine York Grounds Farm, Riplingham Road, Raywell.</p> <p><b>Resolved: that the Planning Authority be advised that the Parish Council objected to the application. The Parish Council considers that the significantly taller turbine will have a detrimental impact in an area of high landscape value as well as a detrimental residential impact. The Council also has concerns about the proximity of the proposed turbine to a bridleway and the impact of noise on horses and the resultant risk of bolting or other injury to horses or riders. The Parish Council would not object to the turbine in a more suitable location. If officers are minded to approve the Parish Council would like the application to be referred to the Planning Committee for determination.</b></p>
	<p>c) Urgent Planning Applications received after the publication of the agenda</p> <p>The Clerk reported that no applications had been received.</p>
<b>147/23</b>	<b>Governance Issues</b>

- a) To consider the recommendations of the Finance Committee in respect of Fees and Charges for 2024-25

The Clerk submitted a report setting out the proposed fees and charges for 2024-25 which included a 7% increase to take account of increasing costs.

**Resolved: that the following fees and charges be approved for 2024-25:**

**Cemetery charges from 1 April 2024**

<b>Interments</b>	
The body of a stillborn child or child aged under one month	Nil
The body of a child over one month but under 12 years	105.00
The body of a person over 12 years	250.00
Reopening of grave for second interment	187.00
<b>Exclusive Rights of Burial</b>	
For single interment	250.00
<b>Monuments etc</b>	
Right to erect a headstone	163.00
Right to erect a vase as monument	81.00
Cost of additional inscription on existing monument	85.00
<b>Garden of Rest</b>	
Exclusive Right to a plot	186.00
First interment of ashes	125.00
Each subsequent interment	93.00
Right to erect plaque	81.00
<b>Planting of shrubs and trees as Memorials</b>	
Planting Fee	75.00
Right to erect plaque in front of tree	93.00

The above fees only apply when a person is or was a resident of Skidby Parish immediately before their death.

In all other cases the fees will be quadrupled. Interpretation of this clause is at the Clerk's discretion.

**Playing Fields and Pavilion charges from 1 April 2024**

Cricket – seasonal rate	£400
Licence for use of Playing Fields	£80
Ad hoc Daily rate	£40
Ad hoc evening rate	£30
Saturday and Sunday Pitch hire	£750

- b) To consider the recommendations of the Finance Committee in respect of the proposed budget for 2024-25

	<p>The Clerk submitted a report setting out a proposed budget for 2024-25, which reflected inflationary increases and funding for proposed projects at the Playing Fields and the cemeteries as well as a contribution to an ear-marked reserve for flood prevention projects.</p> <p><b>Resolved: that the proposed budget be agreed.</b></p>
	<p>c) To agree the precept for 2023/24</p> <p>The Clerk submitted a report setting out the confirmed tax base for Skidby Parish as 540.60 Band D equivalent properties. She advised that based on the agreed budget of £40,178 this would give a charge of £74.32 per Band D property for 2024/5 compared with £60.15 for 2023/4. Whilst this represents a £23.56% increase, it equates to an increase of £14.17 per year or £1.18 per month (27p per week)</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>i. that the precept for 2024/25 be set at £74.32 for a Band D property, and</li> <li>ii. that arrangements to publicise the Parish Council's proposals for 2024-5 be discussed at the February meeting.</li> </ul>
<b>148/23</b>	<b>Correspondence and Communications</b>
	<p>a) National Grid – North Humber to High Marnham grid upgrade project – request for a licence to undertake non-intrusive survey at Little Weighton Road cemetery.</p> <p>The Clerk submitted correspondence from Dalcour Maclaren on behalf of National Grid seeking a licence agreement with the Parish Council to enable non-intrusive surveys to be undertaken on Parish Council owned land. It was noted that there would be a payment of £250 to the Council. If the Council did not agree a licence National Grid would pursue access via a statutory notice. The Clerk reported that a similar request had been submitted to ERYC (as landowners) in respect of the Playing Fields, but that any payment would be passed to the Parish Council as tenant.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>i. that access be agreed in respect of both sites, and</li> <li>ii. that the Clerk be authorised to sign the Licence on behalf of the Parish Council.</li> </ul>
	<p>b) ERNLLCA – Essentials of Being a Good Employer – online training</p> <p>The Clerk submitted details of an online course that was being held at 10am on 12 March 2024.</p> <p><b>Resolved: that Councillor Browning would try to attend.</b></p>
<b>149/23</b>	<b>East Riding of Yorkshire Council Matters</b>
	<p>a) To receive an update from Dale Ward Councillors</p> <p>Councillor Meredith attended and updated the meeting on flooding issues, consultation and survey on the devolution deal, the need to chase progress with installation of the new bus stop and a motion submitted to ERYC Full Council regarding compliance by telecoms companies with legislation about the installation of telegraph poles.</p>

	<b>Resolved: that the report be noted.</b>
<b>150/23</b>	<b>Playing Field Issues</b>
	<p>a) Update from meeting with cricket club regarding proposed alterations to the Pavilion</p> <p>Councillors fed back on a meeting they had held with representatives of the cricket club who were requesting permission to remove the men's toilets and knock through to the kitchen to create a tea room, as this was a requirement for them to progress to the next level of the league. They would remove all sanitary ware and cap off the water supply. It was proposed to use the single shower area as a store.</p> <p><b>Resolved: that approval be given to the cricket club's proposals subject to evidence of the competence of the tradesmen and that they had appropriate insurance in place to protect the Parish Council's interests.</b></p>
	<p>b) To consider the request from the cricket club regarding an additional team being based at the Playing Fields</p> <p>The Clerk reported that the cricket club had been approached by the Hull Zingari 3 cricket club asking if it would be possible to share the Playing Fields for the cricket season. The cricket club and groundsman were happy with the proposal.</p> <p><b>Resolved: that the Parish Council agrees to the use of the Playing Fields by Hull Zingari 3<sup>rd</sup> XI on the same basis as Bransholme and Kingswood cricket club subject to agreement of contract terms.</b></p>
	<p>c) To consider a revised quotation from Landplan for groundworks relating to the natural play area</p> <p>The Clerk reported that she had met with Landplan and Streetscape to discuss details of the new natural play area and proposals to slightly amend the design to retain the existing metal swings and some of the existing footpaths as well as address concerns about the impact of surface water flooding. Landplan had made some recommendations relating to turfing and surfaces and had submitted options for the Parish Council's consideration. Councillors discussed options and concluded that the additional investment would result in a better outcome.</p> <p><b>Resolved: that the additional quotation from Landplan to replace the safety surfaces under the swings and turf the whole area at an additional cost of £5140 be accepted and an order issued.</b></p>
<b>151/23</b>	<b>Issues raised by Parish Councillors</b>
	<p>a) Field access from Little Weighton Road</p> <p>Councillors expressed concern about posts that had been erected by ERYC adjacent to a new crossover to a property on Little Weighton Road that restricted access to a right of way to fields behind the Playing Fields and also access to cut the Playing Fields hedges. Councillors also felt that the posts were out of character in the area.</p> <p><b>Resolved: that the Clerk contacts ERYC highways to voice the Parish Council's concerns.</b></p>
	<p>b) Parking on Main Street</p> <p>Councillors referred to problems being caused by a company van that persistently parks on Main Street. Representations to the driver have reduced</p>



	<p>damage to the verge but the vehicle obstructs the pavement and potentially restricts visibility for other drivers. Residents had also voiced their concerns.</p> <p><b>Resolved: that the Clerk contacts the company concerned to ask that the driver parks the vehicle more responsibly.</b></p>
	<p>c) Parking on Mill Road and Beverley Road near Skidby Mill</p> <p>Councillors referred to the volume of vehicles parking near the Mill, and around the junction with Mill Road which they considered a safety concern.</p> <p><b>Resolved: that the Clerk refers the issue to ERYC Highways for further action.</b></p>
<b>152/23</b>	<b>Updates on ongoing Projects</b>
	<p>a) Review of Action List</p> <p>The Clerk submitted the action list which showed progress against agreed actions.</p> <p><b>Resolved: that the updates be noted.</b></p>
<b>153/23</b>	<b>Finance Update</b>
	<p>a) Bank Reconciliation</p> <p>The Clerk submitted the bank reconciliation as at 31 December 2023 for members' consideration.</p> <p><b>Resolved: that the report be noted.</b></p>
	<p>b) Budget update</p> <p>The Clerk submitted an updated budget report showing spend to 31 December 2023.</p> <p><b>Resolved: that the budget update be noted.</b></p>
	<p>c) Application for a Small Grant from Skidby Primary School</p> <p>The Clerk submitted an application from Skidby Primary School for a grant towards the purchase and installation of a welcome to Skidby sign. The school and the Parish Council Chairman had met with the Highways department at ERYC and had agreed the style of sign and location. Councillors commented on the size of the proposed sign and suggested the planter should be just above the ground rather than waist height. It was noted that the school would maintain the planting in the future.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>i. <b>that a grant of £869.37 be approved from the Small Grant Fund for the purchase and installation of a welcome to Skidby sign at the entrance to the village, and</b></li> <li>ii. <b>that the school be asked to review the size of the sign and planter and arrange for it to be sited nearer the ground.</b></li> </ol>
<b>154/23</b>	<b>Accounts for Payment</b>

	<p><i>Councillor Hasnip declared a pecuniary interest in this item insofar as it related to a payment to his partner's business and did not take part in the decision on this element.</i></p> <p><b>Resolved: that the following payments be agreed.</b></p>			
		<b>Net</b>	<b>VAT</b>	<b>Total</b>
Clerk's Salary + expenses	December	517.57		£517.57
HMRC	Income Tax/NI	122.80	-	£122.80
L Moore	Grounds Maintenance - December	814.31	-	£814.31
Bluestorm	Statue trail leaflet	535.00	-	£535.00
Bluestorm	Artwork and acrylic signage	439.00	87.80	£526.80
Chris Greenlaw	Supply and installation of posts	547.00	109.40	£656.40
Mnb computing	Microsoft 365 Licence	105.26	21.05	£126.31
For Information				
Scottish Power	Electric for Pavilion	111.25	5.56	£116.81
Unity Trust Bank	Bank Charges	18.00	-	£18.00
<b>155/23</b>	<b>Exclusion of the Press and Public</b>			
	<p><b>Resolved: that that the public and press should be excluded from the Meeting for the consideration of the following matters on the grounds that it involves the likely disclosure of confidential information as defined in Section1 (2) of the Public Bodies (Admission to Meetings) Act 1960.</b></p>			
<b>156/23</b>	<b>Clerk's Remuneration</b>			
	<p>The Clerk referred to the recommendation from the Finance Committee in respect of the Clerk's progression through the pay band.</p> <p><b>Resolved: that the Clerk progresses to scale point 12 with effect from 1 April 2024.</b></p>			

The meeting concluded at 9.45pm

The next meeting will take place on Tuesday 6 February 2024 at 7:30pm

Signed as a true record ..... Date .....  
Chairman