

**MINUTES OF THE ORDINARY MEETING OF
SKIDBY PARISH COUNCIL
Tuesday 6 February 2024 at 7.30pm**

PRESENT Councillors P Browning, G Foster, K Haslam, T Hasnip, L Varey.
Clerk J Price

IN ATTENDANCE: Councillors R Meredith and T Gill (ERYC), 5 members of the public

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| 157/23 | Apologies for absence |
| | Apologies were received from Councillors Hooker, Kendall and Roustoby. |
| 158/23 | Declarations of Interest – Members Code of Conduct. |
| | <p>a) To record any declarations of pecuniary or non-pecuniary interest by any member in respect of items on this agenda.</p> <p>Councillor Hasnip declared a pecuniary interest in minute 172/23 insofar as one of the payments related to his partner’s business and did not take part in the discussion on these items.</p> <p>Resolved: that the Declarations of Interest be noted.</p> |
| | <p>b) To consider any written requests for dispensation in relation to any items on this agenda.</p> <p>No dispensations had been requested.</p> |
| 159/23 | Minutes of the Ordinary Meeting held on 9 January 2024 |
| | Resolved: that the minutes of the Ordinary Meeting held on 9 January 2024 be accepted as a true and accurate record and be signed by the Chairman. |
| 160/23 | Public Questions |
| | <p>a) A number of residents from Orchard Road and Riplingham Road seeking an update on proposed actions to reduce the risk of flooding. Members reported that they were awaiting a date to meet with the ERYC Flood Team. A resident asked why it was proposed to seek advice from the Flood Engineers at ERYC in relation to the clearance of ditches. Members explained that it was important to understand the potential impact of any ditch/dyke clearance or any new drainage works, to avoid simply moving the problem elsewhere and the potential liability arising from this. In addition, the Council does not have the power to take action on land that isn’t in its ownership, although ERYC has powers to enforce action by riparian owners of watercourses. Another resident raised concerns about the surface water drainage backing up and causing water to flow under his house. Members discussed the fact that Yorkshire Water had declined an invitation to meet with the Parish Council, but that pressure was being brought to bear by Ward Councillors, ERYC and local MPs to get them to engage with local concerns. Members urged residents to report any problems to ensure that a proper picture was built up of the issues being experienced.</p> <p>b) A resident attended to raise concerns about clearance work being undertaken in a neighbour’s garden and plans for an extension and large</p> |

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| | <p>garage as well as damage being caused to the verge by vehicles associated with the works. Members explained what action she could take.</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. that the residents be thanked for attending; ii. that residents be encouraged to keep reporting any issues with flooding and any suggestions they had to reduce the risk, iii. that the Parish Council continues to press Yorkshire Water for a meeting regarding the outflow from the tank behind Orchard Road, and iv. that the resident collects evidence about verge damage being caused and any other issues and reports them to ERYC Highways and/or Public Protection. |
| 161/23 | Flooding issues |
| | This item was deemed to have been covered by the previous agenda item. |
| 162/23 | Police Report |
| | <p>PCSO Dale had submitted reports for November to January. It was noted that there had been no reported crimes in this period.</p> <p>Resolved: that the report be noted.</p> |
| 163/23 | Planning Matters |
| | <p>a) Decisions Received</p> <p>23/03773/TPO - TPO - RAYWELL - 2008 - (REF 1145) A1 - Fell 1 no. Sycamore tree (T1) due to concerns over large amounts of deadwood, and issues of leaves and shading during the summer; crown reduce 1 no. Beech tree (T2) by removing 2 no. limbs as they extend over the lodge area; crown reduce 1 no. Ash tree (T3) by removing 1 no. limb as it is dead and has a large split; and fell 1 no. Beech tree (T4) because it has fruiting bodies of decay fungi, contributing to soft rot in the lower stems and principal roots, and due to the close proximity to Lodge 67, Raywell Hall Country Lodge Park, Riplingham Road, Raywell – Consent Granted</p> <p>Resolved: that the report be noted.</p> |
| | <p>b) Planning Applications</p> <p>23/03926/STPLF - Construction of a Battery Storage Facility consisting of battery storage containers, PCS units, erection of 2.5m high perimeter fencing, 6 CCTV poles/cameras and associated grid infrastructure and works in relation to approved application 19/01449/STPLF, Albanwise Synergy Limited, Creyke Beck Battery Storage, Park Lane, Cottingham.</p> <p>Resolved: that Skidby Parish Council concurred with the comments made by Cottingham Parish Council in terms of the need to protect flora and fauna.</p> |
| | <p>c) Urgent Planning Applications received after the publication of the agenda</p> <p>The Clerk reported that no applications had been received.</p> |
| 164/23 | Governance Issues |
| | <p>a) To review the Parish Council's Asset Register</p> <p>The Clerk submitted the Council's current Asset Register which included adjustments to reflect purchases and disposal in 2023-24.</p> |

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| | <p>Resolved:</p> <ul style="list-style-type: none"> i. that the updated Asset Register be agreed, and ii. that the Clerk sends out a list of the assets to be checked for Councillors to identify those they would take responsibility for. |
| | <p>b) To review the Parish Council's Risk Register</p> <p>The Clerk submitted a report setting the Council's Risk Register which had been updated slightly to reflect additional mitigating actions.</p> <p>Resolved: that the revised Risk Register be agreed.</p> |
| | <p>c) To agree publicity arrangements relating to the precept demand for 2024-25</p> <p>The Clerk referred to the decision to increase the Parish Council's precept and a proposal that the Council considered how it wished to represent this to residents.</p> <p>Resolved: that the Clerk includes messages on Facebook and its website outlining the reasons for the increase and the relatively small impact per household.</p> |
| | <p>d) Emergency Plan and register of vulnerable people</p> <p>The Clerk referred to the one-page summary of key information required in an emergency that had been produced by the ERYC Emergency Planning Team using information provided by the Parish Council. She also referred to a suggestion that the Parish Council held details of people who might be particularly vulnerable in an emergency.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that the opportunity to lodge information about residents who might be vulnerable be advertised on the noticeboard and social media, and ii. that any list be held securely by the Clerk. |
| | <p>e) To consider delegating authority to the Clerk to submit comments on non-contentious planning applications following consultation with Councillors, where timescales do not permit consideration at a Parish Council meeting</p> <p>Resolved: that authority be delegated to the Clerk to submit comments on non-contentious planning applications following consultation with Parish Councillors, where timescales do not permit consideration at a Parish Council meeting.</p> |
| 165/23 | Correspondence and Communications |
| | <p>a) ERYC Draft Sustainable Transport SPD Update Consultation</p> <p>The Clerk submitted the draft Sustainable SPD Update Consultation, noting that it was mostly focussed on larger developments that were likely to have an impact on transport infrastructure.</p> <p>Resolved: that the report be noted.</p> |
| | <p>b) Invitation to join Dogger Bank South Wind Farms Local Liaison Committee</p> <p>The Clerk submitted a request from the Dogger Bank South team for a representative of Skidby Parish Council to join the Local Liaison Committee.</p> |

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| | <p>Resolved: that Councillor Varey represents the Parish Council on the Committee.</p> |
| c) ERYC – Council Tax Support Review Panel | <p>The Clerk submitted a request from ERYC for any views or comments on the current Council Tax Support Scheme which was to be the subject of a Review Panel.</p> <p>Resolved: that the Parish Council had no specific comments to submit to the Review Panel.</p> |
| d) ERYC Launch of Parish Open Door | <p>The Clerk informed the Parish Council of the establishment of the Parish Open Door which provided a specific officer at ERYC who would deal with any issues that the Parish Council was struggling to resolve.</p> <p>Resolved: that the report be noted.</p> |
| e) Hull & East Yorkshire Local Nature Recovery Strategy event for Town and Parish Councils | <p>The Clerk submitted details of a workshop being run by ERYC to discuss key biodiversity, habitat and nature recovery priorities in the region to help formulate the Hull and East Yorkshire Local Nature Recovery Strategy.</p> <p>Resolved: that the report be noted.</p> |
| f) Peartree Hill Solar Farm – Project Update | <p>The Clerk submitted a project update from Peartree Hill Solar Farm which included feedback from the recent round of consultation.</p> <p>Resolved: that the report be noted.</p> |
| g) ERYC - Request for nominations to attend quarterly meeting relating to Biowise | <p>The Clerk submitted a request from an ERYC Councillor for a representative from the Parish council to attend quarterly liaison meeting with Biowise.</p> <p>Resolved: that Councillor Haslam attends the meetings on behalf of the Parish Council,</p> |
| h) Feedback from Highways on previous requests | <p>The Clerk submitted a response from Highways in relation to the access track adjacent to 17 Little Weighton Road. Members discussed the response from ERYC and that it reduced access to a longstanding private right of way. It was noted that ERYC had given permission for the cross over and had installed the posts, although this restricted access to the land behind the houses for the landowner. ERYC had indicated that it would consider realigning the right of way and removing part of the bank, but that an application needed to be submitted. Councillors were concerned that a revised track would impact on the bend on Little Weighton Road and also that a cost would be incurred to the landowner/Parish Council despite the fact that the problem had been caused by ERYC.</p> |

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| | <p>The Clerk also reported that highways had indicated that the Mill Road/Beverley Road junction did not meet the criteria for parking restrictions, although a Councillor reported two recent accidents in this area.</p> <p>Members also raised concerns about the safety of the current diversion of the cycle track on the A164 which required cyclists to cross the road; the proposed route once the work was completed; concerns about the road surface travelling north from Skidby and whether this was a temporary issue; the need for assurances that trees and hedges removed as part of the project would be replaced; the need for the bio-diversity plan to be adhered to.</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. that the reports from ERYC be noted; ii. that the Parish Council obtains a vehicle access pack; iii. that the Clerk contacts ERYC regarding the issues with the A164 iv. that the Clerk obtains a copy of the Bio-diversity Report and posts it on the Parish Council's website. |
| 166/23 | East Riding of Yorkshire Council Matters |
| | <p>a) To receive an update from Dale Ward Councillors</p> <p>Councillors Meredith and T Gill attended and updated the meeting on flooding issues, the Biowise meeting, ongoing consultation on devolution, potential grants available after the budget meeting, a nuclear waste facility being proposed in Holderness. Councillors were pushing for refusal but opinion was divided.</p> <p>Resolved: that the report be noted.</p> |
| 167/23 | Playing Field Issues |
| | <p>a) To consider the request from the cricket club wishing to use the cricket pitch on a Thursday evening during the summer</p> <p>The Clerk submitted a request from a member of the current cricket club to use the pitch on a Thursday evening. The current club had been consulted and were willing to proceed and review the impact on the pitch during the season.</p> <p>Resolved: that approval be given to usage of the pitch on a Thursday evening.</p> |
| | <p>b) To note the proposed dates for work at the Pavilion to create a tearoom.</p> <p>The Clerk reported that the cricket club proposed to carry out the work on the weekend of 17/18 February but noted that it might need to be completed the following weekend.</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. that the report be noted, and ii. that the cricket club be asked to remove any skip as soon as possible to minimise any anti-social behaviour. |
| | <p>c) To consider issues with the roller shutter at the Playing Fields</p> <p>A Councillor referred to problems with the roller shutter on the store at the Playing Fields which was preventing it opening.</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. that the Clerk contacts local companies to establish whether a repair was possible; |

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| | <p>ii. that the Clerk be authorised to agree a cost-effective repair, and</p> <p>iii. that quotes be obtained if the door needed to be replaced.</p> |
| | <p>d) East Riding Playing Pitch Strategy</p> <p>The Clerk submitted a request from ERYC to submit information to inform the strategy.</p> <p>Resolved: that the Clerk completes the survey on behalf of the Parish Council.</p> |
| | <p>e) To consider a request for additional grass cutting</p> <p>The Clerk submitted a request from the Football Club for an additional grass cut due to weather conditions. The Clerk confirmed that the grounds maintenance contract included a provision for additional cuts.</p> <p>Resolved: that an additional cut be authorised.</p> |
| 168/23 | Cemeteries Issues |
| | <p>a) To consider clearing the ditch on front of Riplingham Road cemetery</p> <p>A Councillor referred to the fact that the ditch in front of the cemetery was blocked and needed to be cleared.</p> <p>Resolved: that G O Foster Ltd be issued with an order to clear the ditch in front of the cemetery.</p> |
| | <p>b) Tree Works – Riplingham Road Cemetery</p> <p>A Councillor referred to a cherry tree in the cemetery which needed a branch removing.</p> <p>Resolved: that contractors quoting for work in Little Weighton Road cemetery be asked to quote for this work in addition.</p> |
| | <p>c) Additional hedging – Riplingham Road Cemetery</p> <p>A Councillor referred to the need to obtain additional hedging plants to fill the gaps arising from the agreed stump removal to prevent access from the adjacent track.</p> <p>Resolved: that the Clerk contacts the Humber Forest Team and the Woodland Trust to obtain 25 metres of additional hedging plants.</p> |
| 169/23 | Issues raised by Parish Councillors |
| | <p>a) Overgrown hedges</p> <p>A Councillor reported that he had reported overgrown hedges at a property on Main Street/Little Weighton Road to ERYC on two occasions but no action had been taken.</p> <p>Resolved: that the Clerk contacts ERYC Ward Councillors with the details to allow them to pursue the matter.</p> |
| | <p>b) Assets of Community Value</p> <p>A Councillor raised concerns about the need to retain the Half Moon Public House as a local facility. Whilst there was no immediate concern, consideration needed to be given to the long-term. The Clerk suggested that it be registered</p> |

| | as an Asset of Community Value which would allow the community the opportunity of purchasing it if it was ever put on the market. Resolved: that the Clerk seeks to register the Half Moon Public House as an Asset of Community Value. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 170/23 | Updates on ongoing Projects | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | a) Review of Action List The Clerk submitted the action list which showed progress against agreed actions. Resolved: that the updates be noted. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 171/23 | Finance Update | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | a) Bank Reconciliation The Clerk submitted the bank reconciliation as at 31 January 2024 for members' consideration. Resolved: that the report be noted. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | b) Budget update The Clerk submitted an updated budget report showing spend to 31 January 2024. Resolved: that the budget update be noted. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 172/23 | Accounts for Payment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <i>Councillor Hasnip declared a pecuniary interest in this item insofar as it related to a payment to his partner's business and did not take part in the decision on this element.</i> Resolved: that the following payments be agreed. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th>For Approval</th> <th></th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Clerk's Salary + expenses</td> <td>January</td> <td>543.06</td> <td>4.79</td> <td>£547.85</td> </tr> <tr> <td>HMRC</td> <td>Income Tax/NI</td> <td>122.80</td> <td>-</td> <td>£122.80</td> </tr> <tr> <td>L Moore</td> <td>Grounds Maintenance - January</td> <td>814.31</td> <td>-</td> <td>£814.31</td> </tr> <tr> <td>Supplies</td> <td>Stationery + paper</td> <td>21.80</td> <td>4.36</td> <td>£26.16</td> </tr> <tr> <td>Supplies</td> <td>Accident book</td> <td>2.25</td> <td>.45</td> <td>£2.70</td> </tr> <tr> <td>ERYC</td> <td>Rent for Playing Fields</td> <td>725.00</td> <td>-</td> <td>£725.00</td> </tr> <tr> <td>For Information</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Scottish Power</td> <td>Electric for Pavilion</td> <td>111.25</td> <td>5.56</td> <td>£116.81</td> </tr> <tr> <td>Business Steam</td> <td>Water for cemetery</td> <td>15.43</td> <td>-</td> <td>£15.43</td> </tr> <tr> <td>Defibshop</td> <td>Replacement Pads for defib</td> <td>50.95</td> <td>10.19</td> <td>£61.14</td> </tr> <tr> <td>DR Services</td> <td>Emptying contaminated bin</td> <td>40.00</td> <td></td> <td>£40.00</td> </tr> </tbody> </table> | For Approval | | Net | VAT | Total | Clerk's Salary + expenses | January | 543.06 | 4.79 | £547.85 | HMRC | Income Tax/NI | 122.80 | - | £122.80 | L Moore | Grounds Maintenance - January | 814.31 | - | £814.31 | Supplies | Stationery + paper | 21.80 | 4.36 | £26.16 | Supplies | Accident book | 2.25 | .45 | £2.70 | ERYC | Rent for Playing Fields | 725.00 | - | £725.00 | For Information | | | | | Scottish Power | Electric for Pavilion | 111.25 | 5.56 | £116.81 | Business Steam | Water for cemetery | 15.43 | - | £15.43 | Defibshop | Replacement Pads for defib | 50.95 | 10.19 | £61.14 | DR Services | Emptying contaminated bin | 40.00 | | £40.00 |
| For Approval | | Net | VAT | Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clerk's Salary + expenses | January | 543.06 | 4.79 | £547.85 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HMRC | Income Tax/NI | 122.80 | - | £122.80 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| L Moore | Grounds Maintenance - January | 814.31 | - | £814.31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| ERYC | Rent for Playing Fields | 725.00 | - | £725.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Scottish Power | Electric for Pavilion | 111.25 | 5.56 | £116.81 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Business Steam | Water for cemetery | 15.43 | - | £15.43 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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The meeting concluded at 9.38pm

The next meeting will take place on Tuesday 5 March 2024 at 7:30pm

Signed as a true record **Date**
Chairman