

MINUTES OF THE FINANCE COMMITTEE
Tuesday 30 April 2024 at 7.00pm
in Skidby Village Hall

PRESENT: Councillors Hasnip, Browning, Foster, Varey.
 Clerk J Price

F25/23	Apologies for Absence
	No apologies were received.
F26/23	Declarations of interest – Members Code of Conduct. To record any declarations of pecuniary or non-pecuniary interest by any member in respect of items on this agenda.
	No declarations were received in respect of any items on this agenda.
F2723	Internal Auditor’s Report
	<p>The Clerk submitted the Internal Auditor’s report.</p> <p>She reported that the Internal Auditor and he had highlighted a small number of issues and had made recommendations as to how these should be addressed. The Clerk submitted an Action Plan setting out proposed actions to address the issues raised. The Chair went through each of the Internal Auditor’s comments noting that he had commented that the accounts were well-maintained and free from material error.</p> <p>Resolved: that it be recommended to the Council:</p> <ul style="list-style-type: none"> i. that the Internal Auditor’s report be accepted; ii. that the issues raised by the Internal Auditor be addressed and the Council reviews the actions taken, and
F28/23	Council accounts for the Council Year 2023/24
	<p>The Clerk submitted the following documents:</p> <ul style="list-style-type: none"> a) Bank Reconciliation b) Payments and Receipts Account c) Payments and Receipts Summary d) VAT Reconciliation 2023-24 <p>The Clerk referred to a resolution by the Parish Council that the level of reserves be reviewed by the Finance Committee.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that the Council accounts for 2023-24 be noted and submitted to the Parish Council for information, ii. and that the current level of reserves be agreed.
F29/23	Annual Governance and Accountability Return

	<p>The Clerk submitted the completed Internal Auditor’s report, Annual Governance Statement and Accounting Statements for 2023-24 and the Explanation of Variances compared with 2022-23.</p> <p>The Committee considered the Council’s responses to each of the assertions in the Annual Governance Statement and satisfied themselves that the Council was compliant.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that the Internal Auditor’s report be noted, and ii. that the Annual Governance Statement and Accounting Statements for 2023-24 be noted and recommended for approval by the Parish Council, and iii. that the Explanation of Variances be noted.
F30/23	<p>To approve the start date for the period during which the Parish Council must provide for the exercise of public rights as required by the Accounts and Audit Regulations</p>
	<p>The Clerk sought members’ views on an appropriate start date for the period during which the Parish Council must provide for the exercise of public rights.</p> <p>Resolved: that it be recommended to the Parish Council that the period for the exercise of public rights should commence on 3 June 2024 and end on 12 July 2024.</p>

The meeting concluded at 7.30pm

Signed as a true record Date
(Chairman)