



## **ANNUAL MEETING OF THE PARISH COUNCIL**

to be held on  
Tuesday 5 May 2026 at 7.30pm

at Skidby Village Hall, Main Street, Skidby

### **AGENDA**

- 1. Election of Chairman for the 2026/27 Municipal Year**
- 2. To receive the Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received**
- 3. Apologies for absence**  
To consider and approve reasons for apologies for absence
- 4. Declarations of Interest – Member Code of Conduct.**
  - a) To record any declarations of pecuniary or non-pecuniary interests by any member in respect of items on this agenda
  - b) To consider any written requests for dispensations in relation to any items on this agenda
- 5. Appointment of Vice Chairman for the 2026-27 Municipal Year**
- 6. Minutes of the Ordinary Meeting held on 7 April 2026**
- 7. Police Report**  
To receive report from Humberside Police on local crime levels
- 8. Public Questions**  
To allow any members of the public present to raise matters with the Parish Council in respect of items on this agenda. In accordance with Standing Order 3f the period for public questions shall not exceed 15 minutes.
- 9. Update on Skidby Mill**
- 10. Clean Air Solar farm – to note any updates and identify next steps**
- 11. Planning Matters**
  - a) Urgent Planning Applications received after the publication of the agenda

### **Governance issues**

- 12. Review of Standing Orders**
- 13. Review of Financial Regulations**
- 14. Review of Committee Terms of Reference**
  - a) Finance Committee
  - b) Cemeteries Committee
  - c) Personnel Committee
  - d) Playing Fields Committee

**15. Election of Committees for the 2026/27 Municipal Year**

- a) Finance Committee (4 members plus Chairman and Vice Chairman)
- b) Cemeteries Committee (4 members plus Chairman and Vice Chairman)
- c) Personnel Committee (4 members plus Chairman and Vice Chairman)
- d) Playing Fields Committee (5 members plus Chairman and Vice Chairman)

**16. Appointment of members to Working Parties**

- a) Neighbourhood Plan
- b) Events/Projects

**17. Appointment of representatives to other bodies for the 2026/27 Municipal Year**

- a) Skidby Village Hall Committee (1 representative)
- b) ERNLLCA District Committee (2 representatives)
- c) Dogger Bank South (DBS) Local Liaison Committee
- d) Biowise Liaison Group

**18. To agree authorised signatories for payments**

**19. To agree the appointment of Public Sector Audit as the internal auditor for 2026/27**

**20. Dates and times of meetings for the 2026/27 Municipal Year**

**21. Correspondence and Communications**

- a) Public Consultation – Revised Planning Enforcement Plan 202
- b) Parking of Woodhill Way
- c) Town and Parish Council Communication Survey  
[Town and Parish Council Communication Survey](#)

**22. East Riding of Yorkshire Council Matters**

- a) To receive an update from Dale Ward Councillors

**23. To receive updates on ongoing projects**

- a) Review of Action List

**24. Playing Fields Issues**

- a) Playground Safety Inspections

**25. Finance Update**

- a) Bank reconciliation – 30/4/26
- b) Budget update – 27/4/26
- c) To review the Council's expenditure incurred under s.137 of the Local Government Act 1972
- d) To review the guidance for the Small Grants Scheme
- e) To review the insurance policy and agree the premium for 2026-27
- f) To agree direct debit arrangement for payments to Information Commissioner, Business Stream (water) and Scottish Power (electricity), Lloyds Bank card purchases and card charges, Unity Trust Bank charges
- g) To agree subscriptions to ICO, ICCM, Easy PC Accounts and Scribe cemeteries module
- h) To agree a date for a meeting of the Finance Committee

**26. Accounts for payment**

For Approval		Net	VAT	Total
Clerk's Salary	April + postage + Stationery	455.89	0	£455.89
HMRC	Income Tax/NI	£327.95	0	£327.95
L Moore	Grounds Maintenance - April	1033.42	0	£1033.42
ICCM	Subscription	110.00	0	£110.00
SLCC	Subscription	83.49	0	£83.49
ERYC	Waste disposal - cemetery	85.54	0	£85.54

Vision ICT	Website and email hosting	431.25	86.25	£517.50
Zurich	Insurance – 3 year agreement	760.62	0	£760.62
Easy PC Accounts	Accounts software	108.00	0	£108.00
<b>For Noting</b>				
Scottish Power	Electric for Pavilion (April)	41.90	2.10	£44.00
Lloyds Bank	Card Fee	3.00	0	£3.00
Unity bank	Bank Charges	7.00	0	£700
Scribe cemetery module		20.00	4.00	£24.00
ICO	Subscription	47.00	0	£47.00
Business Stream	Water for cemetery	16.74	0	£16.74