

**MINUTES OF THE MEETING OF
SKIDBY PARISH COUNCIL
Tuesday 7 January 2025 at 7.30pm**

PRESENT Councillors P Browning, G Foster, K Haslam, T Hasnip, S Hooker, P Roustoby, L Varey.

Clerk J Price

IN ATTENDANCE: Councillor R Meredith, Councillor T Gill (ERYC), 2 members of the public

166/24	Apologies for absence
	No apologies had been received.
167/24	Declarations of Interest – Members Code of Conduct.
	<p>a) To record any declarations of pecuniary or non-pecuniary interest by any member in respect of items on this agenda.</p> <p>Councillor Hasnip declared a pecuniary interest in minute 180/24 as one of the payments related to his partner's business and did not take part in the consideration of this item. Councillor Foster declared a pecuniary interest in minute 180/24 as one of the payments related to his business and did not take part in consideration of this item. Councillor Varey declared a non-pecuniary interest in minute 175/24c as it partly related to land she owned.</p>
	<p>b) To consider any written requests for dispensations in relation to any items on this agenda</p> <p>No requests had been received</p>
168/24	Minutes of the Ordinary Meeting held on 3 December 2024
	Resolved: that the minutes of the Ordinary Meeting held on 3 December 2024 be accepted as a true and accurate record and be signed by the Chairman.
169/24	Public Questions
	<p>Two residents attended the meeting to request an update on the option of creating a pond/sump in one of the fields adjacent to Riplingham Road. The Chairman provided an update on discussions by the Parish Council. Recent heavy rain had identified where the natural sump lay, and consideration was required as to whether an alternative location would be effective. It was still intended to dig down to identify the depth of chalk once the weather was drier and further consideration would be given to digging out the ditches, however, the Parish Council's options were limited as there would be no financial support from ERYC. The Clerk reported that she had met with an officer from the Public Rights of Way Team, who had no objection in principle to the track being raised, although details would need to be agreed and funding provided by the Parish Council. Councillor Roustoby would dig out the ditches from his farm towards the old railway bridge which would take some water east rather than west. Blocked drains on Riplingham Road had also been reported.</p>

	<p>Councillors referred to discharge into the quarry behind Church Rise. There was a flow and the quarry was full, but it was unclear whether the flow rate was appropriate for the volume of rain. The Clerk had sent images through to the Flood Team at ERYC. Issues on Church Rise had also been reported as the drains were blocked and a work ticket had been issued by highways maintenance.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that the reports be noted; ii. that a test dig takes place in drier weather iii. that further consideration be given to digging out the ditches iv. that the situation at the quarry and on Church Rise continues to be monitored.
170/24	Update on Flooding Issues
	The Chairman reported that this had been covered under public questions.
171/24	Police/ASB report
	<p>The Clerk submitted a report setting out details of crime and ASB in the parish in December 2024. She reported that PCSO Dale had transferred to a different role in the police and she had not yet been advised of his replacement.</p> <p>Resolved: that the report be noted.</p>
172/24	Planning Matters
	<p>a) Decisions received</p> <p>24/02741/VAR - Variation of Condition 5 (number of lodges and siting), Condition 11 (vehicle parking, manoeuvring) and Condition 15 (approved plan - site plan) of planning permission 22/03958/PLF (Extensions and alterations to existing clubhouse building to provide improved facilities including terrace area to provide outdoor seating at first floor, installation of external staircases, erection of 6 accommodation lodges, additional car parking and landscaping) to amend wording of conditions and site layout, Cottingham Parks, Woodhill Way, Cottingham – Approved with conditions</p> <p>Resolved: that the report be noted.</p>
	<p>b) New applications</p> <p>24/03432/PLF – Erection of extension to function building, erection of a gazebo and siting of 5 glamping pods (retrospective application), The Barn at Willerby Hill, Green Lane, Willerby</p> <p>Resolved: that the Parish Council had no objections to the application.</p> <p>24/03460/PLF - Erection of single storey extension to side and rear with replacement pitched roof over existing side extension, 28 Trinity Garth, Skidby</p> <p>Resolved: that the Parish Council had no objections to the application.</p>
	<p>c) Urgent Planning Applications received after the publication of the agenda</p> <p>The Clerk reported that no urgent applications had been received.</p>
173/24	To agree the precept demand for 2025-26
	<p>The Clerk referred to the budget agreed by the Parish Council at its meeting on 13 November 2024 (minute 134/24) and reported that details of the tax base had now been made available by ERYC. To meet its budgetary requirements the parish precept would be set at £44,911 giving a Band D equivalent charge of £82.71</p>

	<p>representing an increase of 11.29% or £8.39 per annum (75.5p per month) compared with 2024-25.</p> <p>Resolved: that the precept for 2025-56 be set at £44,911.</p>
174/24	Correspondence and Communications
	<p>a) MHCLG – Consultation on strengthening the standards and conduct framework for local authorities</p> <p>The Parish Council considered the questions asked in the consultation document and agreed responses.</p> <p>Resolved: that the responses be submitted on behalf of the Parish Council.</p>
	<p>b) Request from resident regarding memorial plaques on benches and contribution to refurbishment</p> <p>The Clerk submitted details of request from a resident for improvements to two benches and the installation of memorial plaques, to which he was prepared to contribute.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that the resident be thanked for his offer; ii. that the resident be advised that the bench at the top of Main Street was already a commemorative bench and a further memorial was inappropriate, but that the Parish Council was willing to discuss a memorial plaque on an alternative bench, and iii. that the Clerk investigates ownership of the land at Gallows Hill with the aim of discussing upgrading the existing bench or adding a further bench.
	<p>c) Correspondence from a resident regarding pedestrian access issues arising from the A164 works</p> <p><i>Councillor Varey declared a non-pecuniary interest in this item as it partly related to land she owned.</i></p> <p>The Clerk reported that a resident had requested details of the revised route of the bridleway which would replace Footpath 19 and also details of crossing points on the A164 if crossing at the roundabout would no longer be possible. The Clerk provided the response from ERYC which indicated that there was going to be a bridleway alongside the east of the new roadway and a walking/cycling route to the west with a proposed crossing near the Lazaat Restaurant. In terms of the alternative crossing point at Mill Lane, Councillors referred to numerous discussions and meetings when the plans were under development to try to improve pedestrian access, particularly for pupils attending Cottingham High School.</p> <p>Resolved: that the information from ERYC be forwarded to the resident.</p>
	<p>d) Response from ERYC regarding A164</p> <p>The Clerk referred to a response received from ERYC advising that the request for keep clear markings in order to improve traffic flow at the roundabouts along the A164 between Beverley and Willerby had been logged for investigation by the highways team.</p>

	Resolved: that the report be noted.
	<p>e) Update from Humber Forest regarding tree Planting</p> <p>The Clerk reported that Humber Forest had advised that it would not be possible to proceed with the planned community orchard at East Green due to underground utilities and services. The delivery partner, Rewilding Youth had provided details of species it was proposed to plant at the Playing Fields and costs for potential community workshops that could be offered as part of the planting activities. Planting was proposed for the February half term.</p> <p>Resolved: that the report be noted;</p> <ul style="list-style-type: none"> i. that the Clerk confirms the situation regarding East Green as this was previously a pit; ii. that consideration be given to the Parish Council providing trees for a community orchard; iii. that the planting date be advertised once it was known, and iv. that the offer of workshops to accompany the planting be declined on grounds of cost.
175/24	East Riding of Yorkshire Council Matters
	<p>a) To receive an update from Dale Ward Councillors</p> <p>Councillor Meredith and Councillor T Gill attended the meeting and reported on flooding at Church Rise which had been added to the 2024-5 programme for investigation; further accidents at Comberdale Hill, noting that near misses and non-injury accidents were not recorded and therefore not taken into account in assessing improvements; decarbonisation of the road network, including the replacement of streetlighting with solar powered cat's eyes along the A164 between Willerby and Hessle; work on the A164 improvements being ahead of schedule; support for the Council's request for the Director of Culture and Customer Services to attend a future meeting to provide an update on Skidby Mill; a proposed review of the speed limit on Westfield Road; Biowise proposals; and continuing concerns about the lack of a footpath along Eppleworth Road.</p> <p>Resolved: that the reports be noted.</p>
176/24	Updates on ongoing Projects
	<p>a) Review of Action List</p> <p>The Clerk referred to the action list which showed progress against agreed actions.</p> <p>Resolved: that the report be noted.</p>
	<p>b) Playing Fields Update</p> <p>The Clerk reported that the planned installation of new playground equipment at the Playing Fields had been delayed due to the wet conditions but should take place in the next few weeks. She advised that she had contacted Landplan to request completion of turfing and safety surfaces.</p> <p>She also advised that the croquet club was still considering relocation.</p> <p>Resolved: that the updates be noted.</p>
177/24	Events
	<p>a) VE Day</p>

	<p>Councillors discussed possible events to commemorate VE Day and suggested clarification was sought from the Village Hall regarding any events they were planning.</p> <p>Resolved:</p> <ul style="list-style-type: none">i. that the Clerk contacts the Village Hall regarding any planned events, andii. that the Clerk obtains prices for bunting and large flags.																									
178/24	<p>Update on Clerk Recruitment</p> <p>The Chairman reported that the Personnel Committee had considered applications for the post of Clerk and RFO and decided not to proceed with any interviews. He advised the Council that the current Clerk and RFO had rescinded her notice and would stay in post.</p> <p>Resolved:</p> <ul style="list-style-type: none">i. that the report be noted, andii. that the recruitment process be halted.																									
179/24	<p>Finance Update</p> <p>a) Bank Reconciliation</p> <p>The Clerk submitted the bank reconciliation as at 31 December 2024 for members’ consideration.</p> <p>Resolved: that the report be noted.</p> <p>b) Budget update</p> <p>The Clerk submitted an updated budget report showing spend to 31 December 2024.</p> <p>Resolved: that the budget update be noted.</p> <p>c) To review the statement of reserves at 31/12/24</p> <p>The Clerk submitted a statement of reserves as at the end of December and advised the Council that much of the playground reserve was allocated to the natural play area which was awaiting completion.</p> <p>Resolved: that the statement of reserves be noted.</p>																									
180/24	<p>Accounts for Payment</p> <p><i>Councillor Hasnip declared a pecuniary interest in this item insofar as it related to a payment to his partner’s business and did not take part in the consideration of this expenditure. Councillor Foster declared a pecuniary interest in this item insofar as one of the payments related to his business and did not take part in consideration of this item.</i></p> <p>Resolved: that the following payments be agreed.</p> <table><tr><th>For Approval</th><th></th><th>Net</th><th>VAT</th><th>Total</th></tr><tr><td>Clerk’s Salary</td><td>December</td><td>419.33</td><td>0</td><td>£419.33</td></tr><tr><td>HMRC</td><td>Income Tax</td><td>273.09</td><td>0</td><td>£273.09</td></tr><tr><td>L Moore</td><td>Grounds Maintenance – November</td><td>842.00</td><td>0</td><td>£842.00</td></tr><tr><td>T Hasnip</td><td>Batteries for Christmas lights</td><td>6.65</td><td>1.33</td><td>£7.98</td></tr></table>	For Approval		Net	VAT	Total	Clerk’s Salary	December	419.33	0	£419.33	HMRC	Income Tax	273.09	0	£273.09	L Moore	Grounds Maintenance – November	842.00	0	£842.00	T Hasnip	Batteries for Christmas lights	6.65	1.33	£7.98
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	G O Foster Ltd	Hedge cutting – Playing Fields	253.50	50.70	£304.20
	Mnb computing	Microsoft 365 + anti-virus software	138.59	27.71	£166.30
	ERYC	Playing Fields rent	725.00	0	£725.00
	Boxall Roofing	Pavilion Repairs	385.00	0	£385.00
	For Noting				
	Scottish Power	Electric for Pavilion	111.25	5.56	£116.81
	Lloyds Bank	Bank Charges	3.00	0	£3.00
	Unity Bank	Bank Charges	6.00	0	6.00
	Cartridge World	Printer Ink	614.1	2.83	£16.99

The meeting concluded at 9.43pm

The next meeting will take place on Tuesday 4 February 2025 at 7:30pm

Signed as a true record Date
Chairman