

**MINUTES OF THE ORDINARY MEETING OF  
SKIDBY PARISH COUNCIL  
Tuesday 10 January 2023**

**PRESENT** Councillors P Browning, G Foster, K Haslam, T Hasnip, S Hooker, L Leppington, L Varey.

Clerk J Price

**IN ATTENDANCE:** Councillors Meredith and Gill (ERYC)

<b>131/22</b>	<b>Apologies for absence</b>
	Apologies for absence were received from Councillors C Browning and P Roustoby.
<b>132/22</b>	<b>Minutes of the Ordinary Meeting held on 6 December 2022</b>
	<b>Resolved: that, with an amendment to Minute 117/22 to reflect the fact that Councillors C Browning and P Roustoby had sent their apologies and not Councillors Haslam, Hooker and Leppington, the minutes of the Ordinary Meeting held on 6 December 2022 be accepted as a true and accurate record and be signed by the Chairman.</b>
<b>133/22</b>	<b>Declarations of Interest – Member Code of Conduct. To record any declarations of pecuniary or non-pecuniary interests by any member in respect of items on this agenda</b>
	Councillor Hasnip declared a pecuniary interest in minute 143/22 as one of the payments related to his partner’s business and did not take part in discussion relating to this item of expenditure. Councillor Varey declared a pecuniary interest in Minute 136b/22 insofar as it related to Cottingham Parks as the company was a tenant of hers and did not take part on the discussion on this item.
<b>134/22</b>	<b>Public Questions</b>
	The Clerk reported that no written questions had been submitted and no members of the public were present.  <b>Resolved: that the report be noted.</b>
<b>135/22</b>	<b>Police Report</b>
	PCSO Dale had submitted an update showing reported crimes in the parish in the previous 28 days.  <b>Resolved: that the report be noted.</b>
<b>136/22</b>	<b>Planning Matters</b>
	a) Decisions received  <b>22/02910/CM</b> - Temporary installation of a 70m high guyed tubular monitoring mast for a period of 18 months to monitor wind resource [Grid reference E497840 and N428671], Omya UK Limited Melton Bottom Melton – <b>Approved with conditions</b>

	<p><b>22/03168/PLF</b> - Sub-division of existing dwelling to form additional dwelling (retrospective application), Manor House 93 Main Street Skidby – <b>Approved with conditions</b></p> <p><b>22/01229/PLF</b> - Change of use of land for the siting of 2 holiday lodges with associated roadway, parking and landscaping, Raywell Hall Country Lodge Park Westfield Road Raywell – <b>Approved with conditions</b></p> <p><b>Resolved: that the report be noted.</b></p>
	<p>b) New applications</p> <p><b>22/03944/PLF</b> - Erection of two storey extension to rear, erection of single storey extension with roof terrace to rear with ridge reduced side wall to terrace, repair roof, installation of 4 flat roof lights, replacement of windows and doors, repair and repaint existing windows, construction of new portico at front and canopy/doorway to side elevation, extension of bay window at rear and internal alterations (Revised Scheme of 21/03050/PLF), West Cottage, Westfield Road, Eppleworth</p> <p><b>Resolved: that the Parish Council has no objections to the application provided the proposals comply with any requirements stipulated by Historic England.</b></p> <p><b>22/03945/PLB</b> - Erection of two storey extension to rear, erection of single storey extension with roof terrace to rear with ridge reduced side wall to terrace, repair roof, installation of 4 flat roof lights, replacement of windows and doors, repair and repaint existing windows, construction of new portico at front and canopy/doorway to side elevation, extension of bay window at rear and internal alterations (Revised Scheme of 21/03051/PLB), West Cottage, Westfield Road, Eppleworth</p> <p><b>Resolved: that the Parish Council has no objections to the application provided the proposals comply with any requirements stipulated by Historic England.</b></p> <p><i>Councillor Varey declared a pecuniary interest in Minute 136b/22 insofar as it related to Cottingham Parks as the company was a tenant of hers and vacated the Chair and did not take part in the discussion on this item.</i></p> <p><i>Councillor P Browning took the chair for this item.</i></p> <p><b>22/03958/PLF</b> - Extensions and alterations to existing clubhouse building to provide improved facilities including terrace area to provide outdoor seating at first floor, installation of external staircases, erection of 6 accommodation lodges, additional car parking and landscaping, Cottingham Parks, Woodhill Way, Cottingham</p> <p><b>Resolved: that the Parish Council has no objections to the application</b></p> <p><i>Councillor Varey resumed the chair</i></p> <p><b>22/04106/TPO</b> - TPO (RAYWELL NO 1) 2008 (REF 1145) Fell 1 no. Beech Tree (T1) due to loss of one major limb, (W3) Ivy to cut back at base of trees, Fell 1 no. Ash Tree (T4), tree suffering from 50 percent</p>

	<p>crown die back, Raywell Hall Country Lodge Park Riplingham Road Raywell</p> <p><b>Resolved: that the Parish Council had no objections to the application but sought assurance that the work hadn't already been carried out and requested that replacement trees be required to be planted by the applicant.</b></p>
	<p>c) Urgent Planning Applications received after the publication of the agenda</p> <p>No urgent applications had been received.</p>
<b>137/22</b>	<b>Governance Issues</b>
	<p>a) To agree priorities for 2023/24</p> <p>Councillors discussed a range of areas for future action, including improvements to the Play Area, the installation of a natural play area, continued improvements to the Christmas lights, completion of outstanding cemetery works, clearance of the silt build-up in the drainage pond in the old quarry and proposals for the site of the former pit on Riplingham Road.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>i. that the Parish Council's priorities for 2023-24 would be <ul style="list-style-type: none"> <li>- Installation of the natural play area</li> <li>- Fundraising for a new playground</li> <li>- Improvements to the Christmas Lights</li> <li>- Completion of outstanding cemetery works</li> </ul> </li> <li>ii. that ERNLLCA be approached for advice about access issues to the pit area;</li> <li>iii. that the offer of 3 horse chestnut saplings be accepted and that they be planted in the pit area, and</li> <li>iv. that Yorkshire Water be pursued regarding progress with silt clearance at the quarry drainage pond.</li> </ol>

b) To agree fees and Charges for 2023/24

The Clerk submitted a report setting out proposed charges for the hire of the Pavilion and Playing Fields as recommended by the Finance Committee, and seeking the Parish Council's views on cemetery charges.

**Resolved:**

- i. **that the fees for use of the Playing Fields and pavilion for 2023/24 be set at £375 for the season, £37.50 for ad hoc hire for an afternoon game and £27.50 for ad hoc hire for an evening game;**
- ii. **that the charge for a licence to use the playing fields for goal keeping training be increased to £75, and**
- iii. **that the following cemetery fees be agreed for implementation from 1 April 2023 with fees quadrupled for non-residents**

<b>Interments</b>	£
The body of a stillborn child or child aged under one month	Nil
The body of a child over one month but under 12 years	98.00
The body of a person over 12 years	233.00
Reopening of grave for second interment	<b>175.00</b>
<b>Exclusive Rights of Burial</b>	
For single interment	233.00
<b>Monuments etc</b>	
Right to erect a headstone	152.00
Right to erect a vase as monument	76.00
Cost of additional inscription on existing monument	79.00
<b>Garden of Rest</b>	
Exclusive Right to a plot	174.00
First interment of ashes	117.00
Each subsequent interment	87.00
Right to erect plaque	76.00
Scattering of ashes	70.00
<b>Planting of shrubs and trees as Memorials</b>	
Planting Fee	70.00
Right to erect plaque in front of tree	87.00

c) To agree the precept for 2023/24

The Clerk submitted a report setting out the confirmed tax base for Skidby Parish as 537.2 Band D equivalent properties. She advised that based on the agreed budget of £32,315 this would give a charge of £60.15 per Band D property for 2023/4 compared with £52 for 2022/3. Whilst this represents a £15.67% increase, it equates to an increase of £8.15 or 68p per month (16p per week)

	<b>Resolved: that the precept for 2023/4 be set at £60.15 for a Band D property.</b>
<b>138/22</b>	<b>Correspondence and Communications</b>
	<p>a) Village Taskforce Satisfaction Survey 2022</p> <p>The Clerk submitted a request from ERYC for feedback on the Village Taskforce visit and subsequent actions. Councillors responded to the survey questions and indicated general satisfaction with the process but commented that work to remove the topsoil from the track off Little Weighton Road had still not taken place and noted that a resident was still driving across the verge to their property. Councillors also reported problems with potholes on Riplingham Road near Westfield Farm causing vehicles to mount the verge which was being damaged.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>i. that the survey responses be submitted to ERYC;</li> <li>ii. that ERYC be asked to expedite the removal of soil from the track as this was being washed onto the road in heavy rain and would add to the silting problem;</li> <li>iii. that ERYC be asked to take action against the resident persistently driving across the verge, and</li> <li>iv. that ERYC be advised of problems arising from the condition of Riplingham Road.</li> </ul>
	<p>b) Invitation to Communities and Environment T&amp;PC Event - Withernsea - 28th February 2023</p> <p>The Clerk submitted information from ERYC regarding an event for Town and Parish Councils to meet with representatives of the Communities and Environment Directorate to discuss issues relevant to the Parish.</p> <p><b>Resolved: that the Clerk and Chairman attend if considered useful.</b></p>
	<p>c) Police Funding Survey</p> <p>The Clerk submitted a survey from the Humberside Police and Crime Commissioner seeking views on proposed increases to the police precept.</p> <p><b>Resolved: that the Parish Council supports an increase of £9.99 with a contribution from reserves to deliver the PCC's priorities.</b></p>
	<p>d) Response from ERYC regarding the request for a revised speed limit Westfield Road - Cottingham to Eppleworth</p> <p>The Clerk submitted information from ERYC Traffic Management team advising that they were unable to take the matter further and advising an approach to the infrastructure team in the context of the flood alleviation and/or Jock's Lodge schemes.</p> <p><b>Resolved: that the request be submitted to the ERYC Infrastructure Team for consideration.</b></p>
	<p>e) ERYC – Household Support Fund for Oil Customers</p> <p>The Clerk advised the Parish Council that Humber and Wolds Rural Action (HWRA) have been awarded funding from East Riding Council to offer support to eligible residents of approx. 500 litres of oil and free membership to the YORSwitch Bulk Oil Buying Scheme for the year.</p>

	<p><b>Resolved: that the scheme be advertised on the Council's website and Facebook pages.</b></p>
	<p>f) HCC – Carbon Reduction Delivery Programme – proposed use of HCC land in Skidby for a Ground Mounted Solar project</p> <p>The Clerk submitted information about a proposal from Hull City Council regarding further feasibility work on a possible ground mounted solar project on land owned by HCC in Skidby Parish. She confirmed that she had been in contact with HCC and had registered the Parish Council's interest as a stakeholder in the planned engagement exercise. Councillors suggested that the possibility of a footpath along Eppleworth Road be discussed as part of the engagement exercise.</p> <p><b>Resolved: that the report be noted.</b></p>
	<p>g) PCC's Community Safety Fund application outcome</p> <p>The Clerk reported that the application to the PCC's Community Safety Fund for funding for a natural play area at the Playing Fields had been unsuccessful.</p> <p><b>Resolved: that the report be noted.</b></p>
<b>139/22</b>	<b>East Riding of Yorkshire Council Matters</b>
	<p>a) To receive an update from Dale Ward Councillors</p> <p>Councillors Smith had submitted apologies. Councillors Meredith and Gill reported on changes to the Jock's Lodge scheme as a result of reduced funding, and discussed road safety concerns arising from the proposed changes, issues around the completion of compulsory purchases for the scheme, the need for an update for the Parish Council, budget proposals for ERYC, water quality, car park charges, and secondary gritting routes</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>i. that the report be noted;</li> <li>ii. that an update on the A164 improvement scheme be requested from ERYC, and</li> <li>iii. that ERYC is requested to install average speed cameras on the A164 in light of the number of accidents in the vicinity of the Skidby roundabout.</li> </ul>
<b>140/22</b>	<b>Updates on ongoing Projects</b>
	<p>a) Review of Action List</p> <p>The Clerk submitted the action list which showed progress against agreed actions.</p> <p><b>Resolved: that the updates be noted;</b></p>
<b>141/22</b>	<b>Arrangements for Christmas Lights Event 2023</b>
	<p>The Clerk reported that the Village Hall Committee had agreed to adjust the time of the Craft Fair so that its end coincided with the lights switch on and that the committee was keen to work with the Parish Council to improve the event. Councillors discussed options for refreshments, closer working with the Church, and the need to purchase additional Christmas lights. Councillors also discussed the Coronation and the probability of funding being made available for planned events.</p> <p><b>Resolved:</b></p>

	<ul style="list-style-type: none"> <li>i. that additional Christmas lights be purchased within existing budget provision;</li> <li>ii. that further discussion takes place with the Village Hall committee regarding the Christmas event, and</li> <li>iii. that consideration of events to recognise the Coronation be included on the February agenda.</li> </ul>																											
<b>142/22</b>	<b>Finance Update</b>																											
	<p>a) Bank Reconciliation</p> <p>The Clerk submitted the bank reconciliation as at 31 December 2022 for members' consideration.</p> <p><b>Resolved: that the report be noted.</b></p>																											
	<p>b) Budget update</p> <p>The Clerk submitted an updated budget report showing spend to 31 December 2022.</p> <p><b>Resolved: tha the budget update be noted.</b></p>																											
<b>143/22</b>	<b>Accounts for Payment</b>																											
	<p><i>Councillor Hasnip declared a pecuniary interest in this item insofar as it related to a payment to his partner's business and reimbursement of expenses and did not take part in the consideration of this expenditure..</i></p> <p>The Clerk reported that she had contacted the East Yorkshire Band to clarify the fee for playing at the Christmas Lights Switch-on and requested that the Parish Council agree that subject to such clarification a fee of up to a maximum of £150 be authorised.</p> <p><b>Resolved: that the following payments be agreed.</b></p> <table border="1"> <tr> <td>Clerk's Salary/NI</td> <td>December + CPC hours (Nov)</td> <td>£997.68</td> </tr> <tr> <td>Clerk's Expenses</td> <td>Various</td> <td>£88.49</td> </tr> <tr> <td>L Moore</td> <td>Grounds Maintenance</td> <td>£745.70</td> </tr> <tr> <td>mnb Computing</td> <td>Microsoft 365 + Anti-virus</td> <td>£156.05</td> </tr> <tr> <td>ERY Band</td> <td>Christmas event</td> <td>Up to £150.00</td> </tr> <tr> <td colspan="3"><b>For Noting</b></td> </tr> <tr> <td>Scottish Power</td> <td>Electricity for Pavilion</td> <td>£16.00</td> </tr> <tr> <td>Scottish Power</td> <td>Electricity for Pavilion</td> <td>£16.00</td> </tr> <tr> <td>Unity Bank</td> <td>Bank Charges 6/10 -2/12</td> <td>£11.74</td> </tr> </table>	Clerk's Salary/NI	December + CPC hours (Nov)	£997.68	Clerk's Expenses	Various	£88.49	L Moore	Grounds Maintenance	£745.70	mnb Computing	Microsoft 365 + Anti-virus	£156.05	ERY Band	Christmas event	Up to £150.00	<b>For Noting</b>			Scottish Power	Electricity for Pavilion	£16.00	Scottish Power	Electricity for Pavilion	£16.00	Unity Bank	Bank Charges 6/10 -2/12	£11.74
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The meeting concluded at 9.10pm

The next meeting will take place on Tuesday 10 January 2023 at 7:30pm

Signed as a true record ..... Date .....  
**Lynda Varey (Chairman)**