



**MINUTES OF THE MEETING OF
SKIDBY PARISH COUNCIL
Tuesday 4 March 2025 at 7.30pm**

PRESENT Councillors P Browning, G Foster, T Hasnip, S Hooker, L Kendall, L Varey.

Clerk J Price

IN ATTENDANCE: Councillor R Meredith, ERYC, PC Edgar, 1 member of the public

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| 197/24 | Apologies for absence |
| | Apologies had been received from Councillors Haslam and Roustoby |
| 198/24 | Declarations of Interest – Members Code of Conduct. |
| | a) To record any declarations of pecuniary or non-pecuniary interest by any member in respect of items on this agenda. Councillor Hasnip declared a pecuniary interest in minute 209/24 as one of the payments related to his partner's business and did not take part in the consideration of this item. |
| | b) To consider any written requests for dispensations in relation to any items on this agenda No requests had been received |
| 199/24 | Minutes of the Ordinary Meeting held on 4 February 2025 |
| | Resolved: that the minutes of the Ordinary Meeting held on 4 February 2025 be accepted as a true and accurate record and be signed by the Chairman. |
| 200/24 | Public Questions |
| | One resident attended the meeting requesting an update on flooding issues on Riplingham Road and information about signs relating to the National Grid North Humber to High Marnham Project. Councillors responded that the notices were related to information gathering about interest in land that might be included in the project and that there was a public consultation taking place at Cottingham Civic Hall on 26 March 2025. PC Edgar also attended and provided an update on crime and ASB issues in the area, and discussed concerns about vehicle accidents at the junction of Comberdale Hill and Westoby Lane and the junction of Dunflat Road and the A164. Resolved: I. that the responses be noted, II. that the Clerk refers concerns about overgrown verges affecting visibility at the junction of Beverley Road and Westfield Road to ERYC, and III. that the question about flooding be covered in the following item. |
| 201/24 | Update on Flooding Issues |

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| | <p>The Clerk informed the Council that ERYC Highways had suggested that permission needed to be sought from the adjacent landowners for works to dig out ditches on Riplingham Road, although this conflicted with responses from the Flood Team. Councillor Varey reported on a similar scheme near Everthorpe where ditches had been dug out and small 'dams' created to slow any flow. Councillor Roustoby had indicated that he was willing to dig out the ditches near his farm. GRAHAM's had indicated they would be unable to assist with the work.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that Councillor Roustoby be approached to start digging out ditches adjacent to his land; ii. that the Clerk seeks information about the scheme at Everthorpe, and iii. that a budget of £1000 be agreed for G O Foster Ltd to undertake initial work to understand the impact and likely future work and costs required. |
| 202/24 | Planning Matters |
| | <p>a) Decisions received</p> <p>24/03460/PLF - Erection of single storey extension to side and rear with replacement pitched roof over existing side extension, 28 Trinity Garth Skidby – Approved with conditions</p> <p>Resolved: that the report be noted.</p> |
| | <p>b) New applications</p> <p>25/00378/TCA - SKIDBY CONSERVATION AREA - Re-pollard 1 no. Willow tree (T1) as illustrated back to existing pruning points due to the tree presently encroaching on telephone lines, Main Street Amenity Land, 2 Main Street, Skidby</p> <p>Resolved: that Skidby Parish Council has no objections to the application.</p> <p>25/00406/TPO - TPO - RAYWELL NO. 1 - 2008 (REF 1145) A1 - Remove 80 no. Leylandii Cypress trees forming a boundary hedge to replace with mixed native hedgerow that would be more in keeping with the rural location of the site, and to expose the mature native trees beyond and allow them to prosper, Raywell Hall Country Lodge Park, Riplingham Road, Raywell</p> <p>Resolved: that the Parish Council has no objection in principle to the removal of the leylandii and replacement with mixed native hedgerow, but would request the following:</p> <ul style="list-style-type: none"> a) that the Planning Officer checks whether the leylandii screening was a requirement of the original planning permission b) that the work is carried out in phases to minimise impact on wildlife habitats and c) that the applicant is mindful of the nesting season when planning a removal programme. |
| | <p>c) Urgent Planning Applications received after the publication of the agenda</p> <p>The Clerk reported that no urgent applications had been received.</p> |
| 203/24 | To review the council's asset register |
| | <p>The Clerk submitted the Parish Council's Asset Register. Councillor Browning had reviewed the majority of assets and identified where action was required. He proposed that these issues be addressed once the Council's current priorities</p> |

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| | <p>relating to flooding and the installation of the natural play area had been completed.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that the review of the Asset Register be agreed; ii. that the condition of assets be noted, and iii. that issues identified be addressed once current priorities had been completed. |
| 204/24 | Correspondence and Communications |
| | <p>a) East Riding of Yorkshire Council - VE & VJ Day 80th Anniversary Community Fund</p> <p>The Clerk submitted details of a fund which would provide grants towards the costs of events/actions to commemorate VE and VJ 80th Anniversary.</p> <p>Resolved: that an application be submitted to purchase and install a flag and flagpole to be installed on East Green.</p> |
| | <p>b) Review of Public Spaces Protection Orders</p> <p>The Clerk submitted details of a review of PSPOs be ERYC Parishes were invited to request variations or additions to the existing PSPOs.</p> <p>Resolved: that no additions or variations be requested.</p> |
| | <p>c) BSIP Town / Parish Owned Bus Shelter Replacement Programme</p> <p>The Clerk submitted details of support available from the East Riding Bus Service Improvement Programme towards the purchase of new or refurbishment of existing bus shelters. A contribution from the Parish Council would be required and a commitment to on-going maintenance.</p> <p>Resolved: that no application be submitted by the Parish Council.</p> |
| | <p>d) Great British Spring Clean – 21/3/25 – 6/4/25</p> <p>The Clerk submitted information about the Great British Spring Clean that was being organised by Keep Britain Tidy.</p> <p>Resolved: that the Parish Council does not carry out an organised litter pick, although Councillors may undertake action as individuals.</p> |
| | <p>e) Invitation to join Dogger Bank D Liaison Group</p> <p>The Clerk submitted a request from the Dogger Bank D for a Parish Councillor to attend the Dogger Bank D Liaison Group.</p> <p>Resolved: that Councillor Varey represents Skidby Parish Council at meetings of the Dogger Bank D Liaison Committee.</p> |
| | <p>f) Communication from resident about rubbish at Traveller Site and fly-grazing</p> <p>The Clerk reported concerns raised by a resident about fly-grazing on the flood alleviation lagoons and about rubbish at the entrance to the traveller site on Eppleworth Road, which she had passed on the ERYC. Councillors referred to concerns about the welfare of horses grazing on the lagoons, and a caravan which was located outside of the official site.</p> <p>Resolved:</p> |

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| | <ul style="list-style-type: none"> i. that the Clerk forwards the additional photos to the Traveller Officer at ERYC, ii. that concerns about the missing gate at the junction of the old Beverley Road and the A164 be reported to ERYC, and iii. that it be suggested to residents that concerns about the welfare of horses be forwarded to the RSPCA. |
| | <p>g) Feedback from discussions with KCOM regarding the community library</p> <p>The Clerk reported on a productive meeting with KCOM who had suggested that an application be submitted to their Community Grant scheme for a community library box.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that details of the community grant scheme be forwarded to the lead resident ii. that the Parish council submits an application if the resident does not wish to do so, and iii. that agreement in principle be given for a community library box on a post to be placed on Parish Council land near to the existing phone box. |
| 205/24 | East Riding of Yorkshire Council Matters |
| | <p>a) To receive an update from Dale Ward Councillors</p> <p>Councillor Meredith attended the meeting and reported on the issues with the community library in the phone box, an incident at Eppleworth; ERYC's Local Nature Recovery Strategy; ongoing issues with industrial action at Cottingham High School and the impact on pupils' education; planning legislation in relation to renewable energy projects ; cumulative impact of individual renewable energy projects on local communities and land use; street lighting decommissioning; solar cat's eyes and the ward boundary review proposals.</p> <p>Resolved: that the reports be noted.</p> |
| 206/24 | Playing Fields Issues |
| | <p>a) Play Area – wildflower planting</p> <p>The Clerk reported that Streetscape were proposing to install the play equipment week commencing 10 March. She had spoken to Landplan who would then turf the mound with the slide and install the safety surface under the swings. GRAHAM's would then seed the area with grass seed and wildflower seed which the Parish council needed to supply. She also referred to some concerns that had been raised about the proximity of the tunnel to the footpath.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that the report be noted; ii. that the Clerk liaises with Landplan and GRAHAM's about the grounds works iii. that the Clerk sources some suitable grass and wildflower seeds, and iv. that the Clerk contacts ERYC for advice regarding the tunnel. |
| | <p>b) Tree Planting – maintenance requirements</p> <p>The Clerk submitted details of the maintenance regime agreed with Humber Forest. The Parish Council would be responsible for on-going maintenance from year 6 onwards.</p> <p>Resolved: that the report be noted.</p> |

| 207/24 | Updates on ongoing Projects | | | | | | | | | | |
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| | <p>a) Review of Action List</p> <p>The Clerk referred to the action list which showed progress against agreed actions.</p> <p>Resolved: that the report be noted.</p> | | | | | | | | | | |
| | <p>b) Update regarding flagpole</p> <p>c) The Clerk had circulated details of various flagpoles and requested members' views on the proposals. Members discussed the merits of different styles and heights of pole and the probability that planning permission would be required.</p> <p>Resolved:</p> <ul style="list-style-type: none">i. that the Clerk investigates whether planning permission would be required;ii. that the Clerk confirms details and prices of the proposed pole;iii. that the proposed pole be located on East Green, andiv. that an application be submitted to the VE/VJ Day grant fund for a contribution to the costs. | | | | | | | | | | |
| 208/24 | Finance Update | | | | | | | | | | |
| | <p>a) Bank Reconciliation</p> <p>The Clerk submitted the bank reconciliation as at 28 February for members' consideration.</p> <p>Resolved: that the report be noted.</p> | | | | | | | | | | |
| | <p>b) Budget update</p> <p>The Clerk submitted an updated budget report showing spend to 28 February 2025.</p> <p>Resolved: that the budget update be noted.</p> | | | | | | | | | | |
| | <p>c) Skidby Primary School – request for additional funds for village sign project</p> <p>The Clerk reported that the Primary School was nearly ready to proceed with the project to install a welcome to Skidby sign on Main Street, although confirmation that the adjacent residents had no objections was still awaited. Due to an increase in the cost of the required permit the Primary School had requested an additional £19 grant.</p> <p>Resolved: that an additional £19 from the Small Grants Scheme be agreed towards the Welcome sign project.</p> | | | | | | | | | | |
| 209/24 | Accounts for Payment | | | | | | | | | | |
| | <p><i>Councillor Hasnip declared a pecuniary interest in this item insofar as it related to a payment to his partner's business and did not take part in the consideration of this expenditure.</i></p> <p>Resolved: that the following payments be agreed.</p> <table><tr><th>For Approval</th><th></th><th>Net</th><th>VAT</th><th>Total</th></tr><tr><td>Clerk's Salary</td><td>February (+ underpayment from January)</td><td>419.93</td><td>0</td><td>£419.33</td></tr></table> | For Approval | | Net | VAT | Total | Clerk's Salary | February (+ underpayment from January) | 419.93 | 0 | £419.33 |
| For Approval | | Net | VAT | Total | | | | | | | |
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| | HMRC | Income Tax (+ underpayment from January) | 262.40 | 0 | £262.00 |
| | L Moore | Grounds Maintenance – February | 842.00 | 0 | £842.00 |
| | ERYC | Installation of Lights | 560.00 | 112.00 | £672.00 |
| | Amazon | Bunting | 89.88 | 18.00 | £107.88 |
| | T Hasnip | Hedging materials | 115.00 | 23.00 | £138.00 |
| | For Noting | | | | |
| | Scottish Power | Electric for Pavilion | 111.25 | 5.56 | £116.81 |
| | Lloyds Bank | Bank Charges | 3.00 | 0 | £3.00 |
| | Unity Bank | Bank Charges | 6.00 | 0 | £6.00 |
| | Southwood Garden Centre | Tree ties/fertiliser | 20.77 | 4.16 | £24.93 |
| | Aldi | Refreshments for tree planting | 5.32 | 0.77 | £6.09 |
| | Tesco | Fruit Trees | 36.00 | 0 | £36.00 |
| 210/24 | Exclusion of the Press and Public | | | | |
| | Resolved: that the public and press should be excluded from the Meeting for the consideration of the following matter on the ground that it involves the likely disclosure of confidential information as defined in Section1 (2) of the Public Bodies (Admission to Meetings) Act 1960. | | | | |
| 211/24 | To consider the recommendations of the Personnel Committee in respect of an implementation date for the Clerk’s revised pay scale. | | | | |
| | <p>The Chairman reported that the Personnel Committee had considered the timeline of the request to evaluate the Clerk’s role and the decision by the Parish Council to implement the recommendations of ERNLLCA regarding a regarding of the post and proposed that the revised scale be implemented from 1 November 2024 and that the Clerk then progresses to the next scale point on 1 April 2025.</p> <p>Resolved: that the Clerk moves to the LC1 above substantive scale (scp 13 - 17) from 1 November 2024 and then progresses to the second point in that scale from 1 April 2025.</p> | | | | |

The meeting concluded at 9.20pm

The next meeting will take place on Tuesday 1 April 2025 at 7:30pm

Signed as a true record Date
Chairman