

**MINUTES OF THE MEETING OF  
SKIDBY PARISH COUNCIL  
Tuesday 1 April 2025 at 7.30pm**

**PRESENT** Councillors P Browning, G Foster, K Haslam, T Hasnip, S Hooker, L Kendall, P Roustoby, L Varey.

Clerk J Price

**IN ATTENDANCE:** Councillor R Meredith, ERYC, Laura Case, Director of Culture and Customer Services, ERYC, 9 members of the public

<b>212/24</b>	<b>Apologies for absence</b>
	No apologies had been received.
<b>213/24</b>	<b>Declarations of Interest – Members Code of Conduct.</b>
	a) To record any declarations of pecuniary or non-pecuniary interest by any member in respect of items on this agenda.  <b>Councillor Hasnip declared a pecuniary interest in minute 226/24 as one of the payments related to his partner's business and did not take part in the consideration of this item. Councillor Foster declared a pecuniary interest in minute 223/24 insofar as it related to a contract with his company and minute 226/24 insofar as the one of the payments related to his business.</b>
	b) To consider any written requests for dispensations in relation to any items on this agenda  <b>No requests had been received</b>
<b>214/24</b>	<b>Minutes of the Personnel Committee held on 4 March 2025</b>
	<b>Resolved: that the minutes of the Personnel Committee held on 4 March 2025 be accepted as a true and accurate record and be signed by the Chairman.</b>
	<b>Minutes of the Ordinary Meeting held on 4 March 2025</b>
	<b>Resolved: that the minutes of the Ordinary Meeting held on 4 March 2025 be accepted as a true and accurate record and be signed by the Chairman.</b>
<b>215/24</b>	<b>Decision Record authorising additional spend on the Play Area</b>
	<b>Resolved: that the Decision Record be noted.</b>
<b>216/24</b>	<b>Update on Skidby Mill</b>
	Laura Case, Director of Culture and Customer Services from ERYC attended and provided an update on the current position with Skidby Mill. She explained the background and the reasons for the considerable delays in replacing the sails and reported that the work was in the planned maintenance schedule for 2025/26 and she anticipated receiving quotes for the proposed works to the cap in the next 2- 4 weeks. She was unable to provide a precise timescale for the works but recognised the Parish Council and residents' keenness for it to be completed during the summer of 2025. Councillors discussed the conditions imposed as part of the Listed Building Consent; progress with the production of historic drawings; potential deterioration of sails pending installation; funding for required works to the cap and beam; need for specialist support; work to be carried out by the millwright and the need for regular updates on progress.

	<p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>i. that the Director of Culture and Customer Services be thanked for attending the meeting and providing an update;</li> <li>ii. that an officer from the ERYC Asset Management Team be requested to attend the next meeting of the Parish Council to provide and update and answer technical questions;</li> <li>iii. that a representative of ERYC be asked to attend each Parish Council meeting until the work was complete to keep the Parish Council informed of progress, and</li> <li>iv. that the Clerk produces a summary of the discussion to inform other residents of the current position.</li> </ul>
<b>217/24</b>	<b>Public Questions</b>
	<p>Residents attending asked questions about progress with replacing the sails at Skidby Mill and progress with the proposed ditches on Riplingham Road. Councillor Meredith and the Director of Culture and Customer Services responded to questions about Skidby Mill and the Chairman reported that the question about flooding would be covered under the next item.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>i. that the responses be noted, and</li> <li>ii. that the question about flooding be covered in the following item.</li> </ul>
<b>218/24</b>	<b>Update on Flooding Issues</b>
	<p>The Clerk informed the Council that she had received a response from West Wolds Slow the Flow who were happy to meet with the Parish Council to discuss options. Councillor Foster reported that the final landowner had agreed to the proposed ditch work being carried out as soon as the crops had been harvested, with surplus soil being deposited on the side of the fields. Work was therefore proposed for July 2025 with the aim of creating 'holding dykes' to retain water and slow the flow into the village to try to protect homes.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>i. that the Clerk arranges a virtual meeting with West Wolds Slow the Flow;</li> <li>ii. that work on proposed 'holding dykes' takes place in July after harvesting of the winter barley, and</li> <li>iii. that provision be included in future budgets for ongoing maintenance.</li> </ul>
<b>219/24</b>	<b>Planning Matters</b>
	<p>a) Decisions received</p> <p><b>24/03432/PLF</b> - Erection of extension to function building, erection of a gazebo and siting of 5 glamping pods (retrospective application), The Barn at Willerby Hill, Green Lane, Willerby – <b>Approved with conditions</b></p> <p><b>25/00111/CLE</b> - Certificate of Lawfulness for the confirmation of commencement of works including the creation of the access point, construction of gravel access tracks, site compound and building foundation for one of the electrical buildings and erection of security fencing prior to 6 January 2025 of planning permission 23/00846/STVAR (Variation of Condition 3 (approved plans) of planning permission 21/02335/STPLF - Construction of a 49.9MW Solar Farm, underground cabling, 18 inverter substations, installation of perimeter fencing (up to 2.5m high) with access gates and 176 CCTV cameras/infra-red lighting on steel poles (up to 3.5m high steel poles) and 2 temporary construction compounds; construction of a grid compound</p>

	<p>consisting of substations, control rooms, transformers, cabling and fencing; construction of a storage compound consisting of 24 battery storage containers, 24 PCS units and 2.5m high perimeter fencing and associated grid infrastructure and associated works to allow for minor design changes to battery layout to reflect a more efficient and optimised design for construction) – <b>Approved</b></p> <p><b>Resolved: that the report be noted.</b></p>
	<p>b) Urgent Planning Applications received after the publication of the agenda</p> <p>The Clerk reported that two urgent applications had been received.</p> <p><b>25/00392/STPLF</b> - Construction of access road, temporary construction compound and attenuation basins, erection of fencing and associated works, Land South of A1079 and North of NGET Substation, Creyke Beck ,Park Lane, Cottingham</p> <p><b>Resolved: that the Parish Council had no comments on this application.</b></p> <p><b>25/00729/PLF</b>- Erection of two storey extension to front with cat-slide roof over existing single storey; first floor extension to side and construction of dormer to side facing roof slope, 41 Main Street, Skidby</p> <p><b>Resolved: that the Parish Council had no objections to the application.</b></p>
<b>220/24</b>	<b>Correspondence and Communications</b>
	<p>a) Local Government Boundary Commission – draft recommendations for ERYC ward boundaries</p> <p>The Clerk submitted details of the proposals for revising ward boundaries in the East Riding of Yorkshire. The current proposal was to include Skidby Parish in Cottingham North instead of Dale ward. The Parish Council had requested no change to the current boundaries. Councillors voiced concerns about the proposals which would include a rural parish in a suburban area. Councillors felt that they had more in common with the proposed Beverley Rural ward but were concerned about its size and that Skidby might not be properly represented in such a large ward. Councillors felt they were being asked to decide between two unsatisfactory alternatives and concluded that the proposals for Dale Ward and Beverley Rural needed to be revisited.</p> <p><b>Resolved: that the Parish Council's comments be submitted to the Local Government Boundary Commission.</b></p>
	<p>b) ERNLLCA – Planning Training</p> <p>The Clerk submitted details of planning training being offered by ERNLLCA.</p> <p><b>Resolved: that Councillor Varey and the Clerk attend the training.</b></p>
	<p>c) Request from a resident re road safety in Raywell.</p> <p>A resident had submitted details of two road accidents which had taken place recently on Riplingham Road, Raywell and asked if the Parish council would support further speed reduction measures in this location. Councillor Meredith outlined actions taken to date and limits on further actions. He highlighted a potential opportunity for the Parish Council to apply to the PCC for funding for a speed camera at this location.</p>

	<b>Resolved: that the Clerk investigates the PCC speed camera scheme.</b>
	<p>d) KCOM – award of grant for library box</p> <p>The Clerk reported that an application to KCOM for funding for a new library box had been approved. Once she received the offer letter she would purchase the box which would be donated to the Half Moon who had agreed to locate it on their site. KCOM had offered to install it. Councillors discussed the suitability of the proposed location and where it would be located at the pub to maximise accessibility.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>i. that the Parish Council accepts the grant</li> <li>ii. that the Clerk purchases the library box and donates it to the Half Moon on behalf of the Parish Council, and</li> <li>iii. that Councillor Hasnip discusses siting with the publican.</li> </ul>
<b>221/24</b>	<b>East Riding of Yorkshire Council Matters</b>
	<p>a) To receive an update from Dale Ward Councillors</p> <p>Councillor Meredith attended the meeting and reported on a recent Biowise meeting, reporting that pre-planning and pre-scrutiny applications had been made relating to the proposed move of the maturation pads; accidents at the Westfield road/Riplingham Road junction in Raywell; accidents at Comberdale Hill and potential actions; funding for flood works allocated to ERYC which doesn't include any support for Skidby; universal credit support; reduction in discharge reported by Yorkshire Water; powers of the new Combined Mayor; car parking charges review panel and proposals; flytipping; Parking issues on David's Close and Mill Rise.</p> <p><b>Resolved: that the reports be noted.</b></p>
<b>222/24</b>	<b>Playing Fields Issues</b>
	<p>a) Play Area – to consider arrangements for the installation of safety matting for the tunnel/mound and grass/wildflower seeding.</p> <p>The Clerk reported that the play equipment had been installed and the mound turfed. The new turf would require watering until it had taken. Following feedback from ERYC that the tunnel mound was too near to the path, the Clerk had authorised G O Foster to move it and topsoil the area ready for seeding. She had also obtained a quotation from Streetscape for additional safety matting under the entrance and exit to the tunnel, and quotes for temporary fencing.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>i. that the report be noted;</li> <li>ii. that the Parish Council continues to tape the area off rather than fencing it;</li> <li>iii. that the Clerk arranges for the installation of an outside tap with a lockable cage</li> <li>iv. the Parish Council organises hoses and a sprinkler to keep the turf watered and a rota be produced for turning the water on and off, and</li> <li>v. that the quotation from Streetscape of £352.00 + VAT to provide additional safety matting be accepted and an order issued.</li> </ul>
<b>223/24</b>	<b>Cemetery Issues</b>
	<p>a) To agree spoil removal from the cemetery</p> <p><i>Councillor Foster declared a pecuniary interest in this item insofar as it related to a contract with his company.</i></p>

	<p>A Councillor reported that grave spoil was accumulating at the cemetery and needed removal.</p> <p><b>Resolved: that G O Foster Ltd be asked to remove the spoil and an order issued.</b></p>																				
	<p>b) To agree action in relation to the gates at Riplingham Road cemetery</p> <p><b>Resolved: that this issue be deferred to a further meeting.</b></p>																				
224/24	<p><b>Updates on ongoing Projects</b></p>																				
	<p>a) Review of Action List</p> <p>The Clerk referred to the action list which showed progress against agreed actions.</p> <p><b>Resolved: that the report be noted.</b></p>																				
	<p>b) Update regarding flagpole</p> <p>The Clerk reported that she had obtained costs for a flagpole with internal Halyard and a union flag and identified that planning permission was required. The total cost would be approximately £600 plus installation. She proposed applying for the VE Day grant towards the costs.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"><li>i. that the Clerk submits an application to the VE/VJ Day grant fund for a contribution to the costs;</li><li>ii. that the Clerk consults with the adjacent residents, and</li><li>iii. that if the grant is successful a planning application is submitted.</li></ul>																				
225/24	<p><b>Finance Update</b></p>																				
	<p>a) Bank Reconciliation</p> <p>The Clerk submitted the bank reconciliation as at 31 March for members' consideration.</p> <p><b>Resolved: that the report be noted.</b></p>																				
	<p>b) Budget update</p> <p>The Clerk submitted an updated budget report showing spend to 31 March 2025 and including an explanation of variances.</p> <p><b>Resolved: that the budget update be noted.</b></p>																				
226/24	<p><b>Accounts for Payment</b></p>																				
	<p><i>Councillor Hasnip declared a pecuniary interest in this item insofar as it related to a payment to his partner's business and did not take part in the consideration of this expenditure. Councillor Foster declared a pecuniary interest in this item insofar as it related to a payment to his company.</i></p> <p><b>Resolved: that the following payments be agreed.</b></p> <table><tr><th>For Approval</th><th></th><th>Net</th><th>VAT</th><th>Total</th></tr><tr><td>Clerk's Salary</td><td>March (+ backpay)</td><td>451.18</td><td>0</td><td>£45198</td></tr><tr><td>HMRC</td><td>Income Tax + NI</td><td>283.60</td><td>0</td><td>£283.60</td></tr><tr><td>L Moore</td><td>Grounds Maintenance – February</td><td>842.00</td><td>0</td><td>£842.00</td></tr></table>	For Approval		Net	VAT	Total	Clerk's Salary	March (+ backpay)	451.18	0	£45198	HMRC	Income Tax + NI	283.60	0	£283.60	L Moore	Grounds Maintenance – February	842.00	0	£842.00
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	Streetscape	Swing seats	625.00	125.00	£750.00
	G O Foster	Trial Hole	84.00	16.80	£100.80
	SLCC	Subscription	98.40	0	£98.40
	<b>For Noting</b>				
	Scottish Power	Electric for Pavilion	111.25	5.56	£116.81
	Lloyds Bank	Bank Charges	3.00	0	£3.00
	Unity Bank	Bank Charges	6.00	0	£6.00
	WEL Medical	Replacement defib pads	75.95	15.19	£91.14

The meeting concluded at 9.50 pm

The next meeting will take place on Tuesday 6 May 2025 at 7:30pm

Signed as a true record ..... Date .....  
Chairman