

**MINUTES OF THE MEETING OF
SKIDBY PARISH COUNCIL
Tuesday 1 July 2025 at 7.30pm**

PRESENT Councillors P Browning, K Haslam, T Hasnip, S Hooker, L Kendall, P Roustoby, L Varey.

Clerk J Price

IN ATTENDANCE: Councillor R Meredith (ERYC), 2 PCSOs

52/25	Apologies for absence
	No apologies were received.
53/25	Declarations of Interest – Members Code of Conduct.
	<p>a) To record any declarations of pecuniary or non-pecuniary interest by any member in respect of items on this agenda.</p> <p>Councillor Hasnip declared a pecuniary interest in minute 65/25 as one of the payments related to his partner’s business and did not take part in the consideration of this item. Councillor Varey declared a pecuniary interest in minute 65/25 as one of the payments related to her and did not take part in the consideration of this item.</p>
	<p>b) To consider any written requests for dispensations in relation to any items on this agenda</p> <p>No requests had been received</p>
54/25	Minutes of the Ordinary Meeting held on 3 June 2025
	Resolved: that the minutes of the Ordinary Meeting held on 3 June be accepted as a true and accurate record and be signed by the Chairman.
55/25	Public Questions
	No members of the public were in attendance
56/25	Police Report
	<p><i>The Chair agreed to alter the order of the agenda to take this item at this point due to the attendance of 2 PCSOs</i></p> <p>PCSOs Leng and Denby submitted a report setting out information about crime and anti-social behaviour in the parish and reported that they were planning a patchwalk to increase visibility.</p> <p>A Councillor referred to ongoing evidence of drug use in and around the phone box at the Mill. The PCSOs advised that they were aware of the issue and were monitoring the area. They would provide a SPOC (Single Point of Contact) email address so that concerns could be sent direct to the local team.</p> <p>A Councillor referred to recent traffic issues on Woodhill Way linked to proms taking place at Lazaats. Councillor Meredith offered to contact Lazaat and also refer the concerns to highways.</p> <p>Resolved:</p> <p style="padding-left: 20px;">i. that the PCSOs be thanked for attending;</p>

	<p>ii. that the PCSOs forward the SPOC email address to the Clerk, and</p> <p>iii. that Councillor Meredith contacts Lazaat about parking issues associated with recent proms and sends a copy to the Highways team.</p>
57/25	Update on Flooding Issues
	<p>The Clerk referred to correspondence from ERYC indicating that historically there were ditches on either side of Riplingham Road and that responsibility for maintenance fell to the adjoining land owners. Following discussion the Parish Council agreed to proceed with funding the works planned for the north side of the road but that future maintenance be pursued through riparian obligations. Members also fed back on the meeting with a representative of West Wolds Slow the Flow who had provided useful information and would produce an indicative plan of the area for the Parish Council.</p> <p>Resolved: that the report be noted.</p>
58/25	Update on Skidby Mill
	<p>Councillor Meredith reported that works were still planned for July/August. He had received a response from The Director of Culture and Customer Service regarding longer term plans to undertake works on the associated buildings subject to funding being available. A Councillor reported that there had been incidences of drone flying around the Mill, with a drone recently having become stuck. There were health and safety concerns about this as well as potential risks to the Listed Building.</p> <p>Resolved:</p> <p>i. that the Director of Culture and Customer Service be invited to the next meeting of the Parish Council, and</p> <p>ii. that the evidence of drone flying be reported to the site manager.</p>
59/25	Planning Matters
	<p>a) Decisions received</p> <p>25/00930/AGRNOT - Change of use of two former agricultural buildings to create 4 dwellings (Class C3) with associated building works Location: land and buildings northwest of Manor House, 93 Main Street, Skidby - Prior Approval not granted.</p> <p>Resolved: that the reports be noted</p>
	<p>b) Urgent Planning Applications received after the publication of the agenda</p> <p>The Clerk reported that one application had been received</p> <p>Resolved: that Skidby Parish Council has no additional comments to make on this application, but feels a summary of amendments would aid their consideration on such large scale complex projects.</p> <p>The Clerk also referred to correspondence from the Planning Department requesting additional information to support the Parish Council's application for installation of a flagpole on East Green, including a Heritage Statement and site plans and elevations. She advised that she approached a local planning consultant who had provided quotes for undertaking the work required. She advised that the project was grant funded and that the grant might be at risk if the project was significantly delayed. Following discussion Councillors agreed to proceed with the project.</p>

	Resolved: that the quotations from Doug Jennings of £250 + VAT for a Heritage Statement and from Turton Associates of £280 + VAT of site plans and elevations be accepted.
60/25	Correspondence and Communications
	<p>a) MHCLG - Remote attendance and proxy voting in local authorities: consultation results and government response</p> <p>The Clerk referred to correspondence circulated from MHCLG indicating that it was proposing to allow councils to choose whether or not to allow remote attendance in certain circumstances and/ or allow proxy voting.</p> <p>Resolved: that the report be noted.</p>
	<p>b) Dogger Bank D - Statutory Consultation under section 42 of the Planning Act 2008 (the Act) and Regulation 13 of the Infrastructure Planning (Environmental Impact Assessment) Regulations 2017 (the EIA Regulations)</p> <p>The Clerk submitted details of Statutory Consultation in relation to the Dogger bank D EIA. Councillor Varey reported that she was unable to attend the next community liaison meeting and asked if anyone else wished to attend.</p> <p>Resolved: that the report be noted.</p>
	<p>c) ERYC - Draft PSPO Variation</p> <p>The Clerk submitted details of the proposed amendments to the PSPO covering Skidby. Skidby Parish Council requested that its cemeteries at Little Weighton Road and Riplingham Road added to schedule 1 and the Children's Play area at Skidby Playing Fields added to Schedule 2.</p> <p>Resolved: that the Parish Council's comments be submitted to ERYC.</p>
	<p>d) Application by RWE Renewables UK Solar and Storage Limited for an Order Granting Development Consent for the Peartree Hill Solar Farm Project - Planning Act 2008 – Section 88 and 89 and The Infrastructure Planning (Examination Procedure) Rules 2010 – Rules 5, 6, 9 and 1 - Rule 6 letter – Invitation to the preliminary meeting, procedural decisions, draft examination timetable and notification of an open floor hearing</p> <p>The Clerk submitted details of the invitation to the preliminary meeting and hearings.</p> <p>Resolved: that the report be noted.</p>
61/25	East Riding of Yorkshire Council Matters
	<p>a) To receive an update from Dale Ward Councillors</p> <p>Councillors C and T Gill had sent their apologies. Councillor Meredith attended and reported on a proposal that areas should be specifically allocated for solar farm developments rather than the current speculative approach; that he was going to suggest that very small settlements be given a very small housing allocation to meet to deter larger speculative applications; that further road closures were planned to facilitate the A164 development, and parking issues on Mill Rise. A Councillor referred to the recent Wastewise meeting and it was noted that there are currently three different agencies collecting data on odours and other issues, but that the data wasn't shared so a complete picture of issues and</p>

	<p>concerns wasn't available. It was also noted that the proposed changes to the site were in the pre-planning advice phase.</p> <p>Resolved: that the reports be noted.</p>
62/25	<p>Updates on ongoing Projects</p> <p>a) Review of Action List</p> <p>The Clerk submitted the action list which showed progress against agreed actions.</p> <p>Resolved: that the updates be noted;</p>
	<p>b) Memorial Bench on Gallows Hill</p> <p>The Clerk submitted details of a number of memorial benches and requested councillors' view on suitability for the site at Gallows Hill.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that the Parish Council's preference was for the 1500mm wide Memorial Bench from NBB Recycled Furniture ii. that the Clerk seeks agreement from ERYC for this bench to be sited at Gallows Hill in place of the existing broken bench iii. that the Clerk seeks agreement from the resident who requested the bench and establishes the proposed level of contribution from them.
	<p>c) Response from ERYC regarding request for horse warning signs</p> <p>The Clerk submitted a response from ERYC indicating that DfT guidance was moving away from warning signs in locations where hazards might reasonably be expected.</p> <p>Resolved: that the report be noted.</p>
	<p>d) Christmas Lights Switch-on</p> <p>The Clerk reported that the Cottingham Christmas Festival was likely to move to 30 November and would therefore be on the same date as the Skidby Lights Switch-on and enquired whether Councillors wished to review the date.</p> <p>Resolved: that the Skidby Lights-Switch-on be kept as 30 November.</p>
63/25	<p>Playing Fields Issues</p> <p>a) To provide an update on the proposed new play equipment</p> <p>The Clerk reported that ERYC had indicated that they would have no objections to the proposed equipment as it would enhance facilities at the Playing Fields, but that she was awaiting formal paperwork and an agreement that the proposed equipment could be ordered. She reported that she had met with the supplier of the preferred gym equipment and identified a suitable location adjacent to the table tennis table. The supplier would send through a formal quote in the next few days. Councillors considered the proposed additional spend which had not been included in the 2025-26 budget and concluded it could be supported from reserves. Councillors also discussed feedback from ERYC regarding pigeon deterrents, noting that they had been installed at other sites but removed by users.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that subject to permission being granted by ERYC, that the Health and Well Being Package 2 be purchased from Sovereign Play

	<p>Equipment at a cost of £6220 + VAT plus removal of arisings and supply of site fencing during installation.</p> <p>ii. that the Clerk be authorised to proceed with an order for painting the swings but that the installation of pigeon deterrent spikes be reviewed following the painting being completed.</p>																																																																	
64/25	Finance Update																																																																	
	<p>a) Bank Reconciliation</p> <p>The Clerk submitted the bank reconciliations as at 26 June 2025 along with a list of transactions for members' consideration.</p> <p>Resolved: that the report be noted.</p>																																																																	
	<p>b) Budget update</p> <p>The Clerk submitted an updated budget report showing spend to 26 June 2025.</p> <p>Resolved: that the budget update be noted.</p>																																																																	
	<p>c) Summary of Reserves</p> <p>The Clerk submitted a report showing the Council's reserves at June 2025. It was noted that there was an underspend on the amount set aside for the new play area, although a water bill was outstanding and this was likely to be high due to the need to water the new turf during a very dry period. Overall the general reserve had increased due to underspends on previous budgets and Councillors noted that some of this would be used to cover the cost of the additional items agreed for the Play Area.</p> <p>Resolved: that the report be noted.</p>																																																																	
65/25	Accounts for Payment																																																																	
	<p><i>Councillor Hasnip declared a pecuniary interest in this item insofar as it related to a payment to his partner's business and did not take part in the consideration of this expenditure.</i></p> <p><i>Councillor Varey declared a pecuniary interest in this item insofar as one of the payments related to her and did not take part in the consideration of this item</i></p> <p>Resolved: that the following payments be agreed.</p> <table><tr><th>For Approval</th><th></th><th>Net</th><th>VAT</th><th>Total</th></tr><tr><td>Clerk's Salary</td><td>June + expenses</td><td>460.44</td><td>5.66</td><td>£466.10</td></tr><tr><td>HMRC</td><td>Income Tax</td><td>309.79</td><td>0</td><td>£309.79</td></tr><tr><td>L Moore</td><td>Grounds Maintenance - June</td><td>1003.32</td><td>0</td><td>£1003.32</td></tr><tr><td>Turning Corners</td><td>Library Box</td><td>180.00</td><td>0</td><td>£180.00</td></tr><tr><td>L Varey</td><td>Bridge tickets</td><td>3.00</td><td>0</td><td>£3.00</td></tr><tr><td>ERNLLCA</td><td>Planning training</td><td>70.00</td><td>14.00</td><td>£84.00</td></tr><tr><td>For Noting</td><td></td><td></td><td></td><td></td></tr><tr><td>Scottish Power</td><td>Electric for Pavilion</td><td>41.90</td><td>2.10</td><td>£44.00</td></tr><tr><td>ERYC</td><td>Planning permission - flagpole</td><td>364.83</td><td>14.17</td><td>£379.00</td></tr><tr><td>Cartridge World</td><td>Ink cartridges</td><td>19.16</td><td>3.83</td><td>£22.99</td></tr><tr><td>Lloyds Bank</td><td>Card Charges</td><td>3.00</td><td>0</td><td>£3.00</td></tr><tr><td>Unity Bank</td><td>Bank Charges</td><td>6.00</td><td>0</td><td>£6.00</td></tr></table>	For Approval		Net	VAT	Total	Clerk's Salary	June + expenses	460.44	5.66	£466.10	HMRC	Income Tax	309.79	0	£309.79	L Moore	Grounds Maintenance - June	1003.32	0	£1003.32	Turning Corners	Library Box	180.00	0	£180.00	L Varey	Bridge tickets	3.00	0	£3.00	ERNLLCA	Planning training	70.00	14.00	£84.00	For Noting					Scottish Power	Electric for Pavilion	41.90	2.10	£44.00	ERYC	Planning permission - flagpole	364.83	14.17	£379.00	Cartridge World	Ink cartridges	19.16	3.83	£22.99	Lloyds Bank	Card Charges	3.00	0	£3.00	Unity Bank	Bank Charges	6.00	0	£6.00
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66/25	Date for a meeting of the Cemeteries Committee
	Resolved: that a meeting of the Cemeteries Committee takes place at 7pm on Wednesday 9 July at Riplingham Road Cemetery.

The meeting concluded at 9.15pm

The next meeting will take place on Tuesday 5 August 2025 at 7:30pm

Signed as a true record Date
Chairman