

**MINUTES OF THE CEMETERIES COMMITTEE**  
**Wednesday 9 July 2025 at 7pm**

**PRESENT:** Councillors P Browning, K Haslam, T Hasnip, L Varey.  
 Clerk J Price

<b>C1/25</b>	<b>Apologies for Absence</b>
	Apologies were received from Councillor Roustoby.
<b>C2/25</b>	<b>Election of Chairman for the 2025/26 Municipal Year</b>
	It was moved by Councillor Browning and seconded by Councillor Haslam that Councillor Hasnip be elected as Chairman of the Cemeteries Committee for the 2025/26 municipal year.
	<b>Resolved: that Councillor Hasnip be elected as Chairman of the Cemeteries Committee for the 2025/26 municipal year.</b>
<b>C3/25</b>	<b>Declarations of interest – Members Code of Conduct. To record any declarations of pecuniary or non-pecuniary interest by any member in respect of items on this agenda.</b>
	<b>No interests were declared</b>
<b>C4/25</b>	<b>Appointment of Vice-Chairman for the 2025/26 Municipal Year</b>
	It was moved by Councillor Browning and seconded by Councillor Hasnip that Councillor Haslam be appointed as Vice-Chairman of the Cemeteries Committee for the 2025/26 municipal year.
	<b>Resolved: that Councillor Haslam be appointed as Vice-Chairman of the Cemeteries Committee for the 2025/26 municipal year.</b>
<b>C5/25</b>	<b>Review of the Actions previously agreed</b>
	The Clerk submitted a report setting out progress against previously agreed actions. She noted that there were a number of actions outstanding which she intended to progress as soon as possible. She fed back on advice obtained from the ICCM regarding bonds and potential inspectors.
	<b>Resolved:</b> <ul style="list-style-type: none"> <li>i. <b>that the outstanding actions be progressed as soon as possible, and</b></li> <li>ii. <b>that the Parish Council receives a demonstration of the Scribe cemeteries package.</b></li> </ul>
<b>C6/25</b>	<b>Monument Safety Inspections</b>
	Councillor Hasnip fed back from a recent monument safety course he had attended recently and provided information about actions required by the Parish Council. The Clerk referred to a previous quote for monument inspections and suggested that it be revisited. Councillors discussed the work required and noted that most issues were in the Riplingham Road cemetery as most of the memorials had been erected prior to more recent standards being introduced; that any proposals for inspection needed to be widely advertised

	<p>and the process needed to be managed sensitively; that plot owners were responsible for the upkeep of memorials; that most of the memorials at Little Weighton Road had been installed to the current standards, and that a faculty was required from the Diocese to permit any necessary work to go ahead.</p> <p><b>Resolved to recommend to the Parish Council:</b></p> <ul style="list-style-type: none"> <li>i. that further advice be sought from the monument inspector previously contacted;</li> <li>ii. that the Clerk contacts the Diocese of York to establish the necessary processes</li> <li>iii. that the Parish Council joins BRAMM (British Register of Accredited Memorial Masons)</li> <li>iv. that the Clerk submits a report to a future meeting of the Parish Council setting out proposals for advertising the plans to undertake inspections and any remedial/safety works</li> </ul>
<b>C6/25</b>	<b>Consecrated Plots</b>
	<p>The Clerk reported that there were very few plots available in land that had been consecrated by the Church of England and asked whether further consecration should be pursued. She provided the committee with a briefing note produced by the Diocese of York . She had also sought advice from the ICCM who had clarified that The Local Authorities' Cemeteries Order 1977 (LACO) allows a burial authority to consecrate parts of its cemeteries, as long as sufficient space is left unconsecrated to serve the local community. A whole cemetery should not therefore be consecrated. It was possible for individual plots to be blessed by the presiding priest, which gave more scope for burials for individuals from a variety of faiths and none.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>i. that no further areas be consecrated to provide flexibility in a small cemetery.</li> <li>ii. That appropriate information be provided to funeral directors regarding this matter.</li> </ul>
<b>C7/25</b>	<b>Proposals for future work</b>
	The Chairman considered this had been covered by previous agenda items.

The meeting concluded at 8.30pm

Signed as a true record ..... Date .....  
T Hasnip (Chairman)