

**MINUTES OF THE MEETING OF
SKIDBY PARISH COUNCIL
Tuesday 5 August 2025 at 7.30pm**

PRESENT Councillors K Haslam, T Hasnip, S Hooker, L Varey.

Clerk J Price

IN ATTENDANCE: Councillor R Meredith (ERYC), 1 Member of the Public (to minute 70)

67/25	Apologies for absence
	Apologies were received from Councillors Browning, Foster, Kendall and Roustoby
68/25	Declarations of Interest – Members Code of Conduct.
	<p>a) To record any declarations of pecuniary or non-pecuniary interest by any member in respect of items on this agenda.</p> <p>Councillor Hasnip declared a pecuniary interest in minute 82/25 as one of the payments related to his partner’s business and did not take part in the consideration of this item.</p>
	<p>b) To consider any written requests for dispensations in relation to any items on this agenda</p> <p>No requests had been received.</p>
69/25	Minutes of the Ordinary Meeting held on 1 July 2025
	Resolved: that the minutes of the Ordinary Meeting held on 1 July be accepted as a true and accurate record and be signed by the Chairman.
70/25	Public Questions
	<p>One member of the public attended to express support for proposals that had been published earlier that day for ERYC to install a parking area opposite the entrance to Nut Wood. He suggested some amendments that he felt would improve the proposal including removing or enlarging the layby on the south side of the road or putting bunds on that side of the road to prevent parking; signage to show that people were likely to be crossing the road and a reduced speed limit due to manoeuvring vehicles. The Clerk advised that the Parish Council would agree formal comments at its meeting in September.</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. that the resident’s comments be noted, and ii. that the Clerk chase up a response to the request to review ERYC policy regarding speed indicator devices in area with a speed limit above 30mph.
71/25	Update on Flooding Issues
	<p>The Clerk advised the Parish Council that work had started on clearing the ditches on the north side of Riplingham Road which it was hoped will help retain some water and reduce the risk of flooding for properties on Riplingham Road. A Councillor advised that she had spoken to some residents that were willing to consider taking on the role of Flood Warden in their neighbourhood.</p> <p>Resolved:</p>

	<p>i. that the Clerk contacts the ERYC highways engineer to arrange a site visit whilst the work was being carried out, and</p> <p>ii. that the Clerk produces a letter setting out the role of Flood Warden.</p>
72/25	Update on Skidby Mill
	<p>The Clerk submitted an update from the ERYC Head of Strategic Property outlining the work that was currently underway. Councillors questioned the statement that the sails would remain stationary as it had been understood that they would be moved regularly to balance wear and to ensure that the mechanism didn't seize up.</p> <p>Resolved: that the Clerk seeks confirmation that the sails will be moved regularly as had been previously understood.</p>
73/25	Police Report
	<p>PC Edgar submitted a report setting out details of crimes reported in the parish in July. A Councillor reported that the phone box had been cleaned and there was currently no evidence of drug paraphernalia on site.</p> <p>Resolved: that the report be noted.</p>
74/25	Planning Matters
	<p>a) Decisions received</p> <p>25/01329/PLF - Increase in roof height and construction of dormers to front and rear to create first floor living accommodation, installation of roof lights to side; erection of single and two storey extensions to rear following demolition of existing workshops and conservatory; and erection of porch to front, South Rise, 7 Main Street, Skidby – Approved with conditions</p> <p>Resolved: that the report be noted</p>
	<p>b) New Applications</p> <p>25/01898/STPLF - Erection of a new 400kV electricity substation, new vehicular access, new access road and associated works, Land south east of Poplar Farm, Park Lane, Cottingham</p> <p>Resolved: that the Parish Council advises the Planning Authority that whilst it understands that it may have no effect on the decision, it wishes to object to this application and register its concern about the cumulative impact of the increasing number of applications for solar farms, wind farm infrastructure, associated substations, battery storage plants and other associated works which taken together is industrialising the area and undermining the rural nature of the parish.</p> <p>25/01705/PLF - Installation of flagpole (6m in height) with associated concrete base, Main Street Amenity Land Main Street Skidby</p> <p>Resolved: that the Parish Council has no objection to this application.</p>
	<p>c) Urgent Planning Applications received after the publication of the agenda</p> <p>The Clerk reported that no applications had been received.</p>
75/25	Correspondence and Communications
	<p>a) ER Lieutenancy – Promotion of National Honours</p> <p>The Clerk submitted information from the East Riding Lieutenancy seeking applications for National Honours and setting out the application process.</p>

	Resolved: that the report be noted.
	<p>b) Response from ERYC regarding PSPO amendments</p> <p>The Clerk informed the Parish Council that ERYC had advised that the proposed amendments were submitted too late to be included in this revision.</p> <p>Resolved: that the report be noted.</p>
	<p>c) Town and Parish Council Meet and Greet – 18 September</p> <p>The Clerk submitted details of the proposed event on 18 September 2025 at Beverley Leisure Centre.</p> <p>Resolved: that Councillor Varey would attend on behalf of the Parish Council.</p>
	<p>d) NALC Flooding Survey</p> <p>The Clerk submitted details of a survey seeking Parish Council's view on flood resilience and support</p> <p>Resolved: that the Clerk submits a response on behalf of the Parish Council.</p>
	<p>e) Offer from GRAHAM of defibrillator</p> <p>The Clerk reported on an offer from GRAHAM of a defibrillator in a case that could be made available to the Parish Council. Councillors welcomed the offer and considered various sites at the eastern end of the village, noting that it would need a box with an electrical supply if it was sited outside, but that this would maximise its availability.</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. that the offer be accepted with thanks, and ii. that the Clerk investigates possible locations for it to be held.
	<p>f) Notice of Adoption – Housing Needs SPD</p> <p>The Clerk submitted, for information, a summary of the key points of the Housing Needs SPD which had recently been adopted by ERYC.</p> <p>Resolved: that the report be noted.</p>
76/25	East Riding of Yorkshire Council Matters
	<p>a) To receive an update from Dale Ward Councillors</p> <p>Councillor Meredith attended and reported on the parking proposals for Riplingham Road, Raywell; progress on the A164 improvements; travellers on the old Beverley Road slip road; an electric vehicle recharging pilot and increased complaints about odours from Biowise. A Councillor referred to ongoing issues of pedestrian safety on Eppleworth/Westfield Roads and the old Beverley Road up to the Mill as more people were using this route including staff from Castle Hill hospital.</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. that the reports be noted; ii. that the Clerk revisits requests for a footpath on the side of the old Beverley Road up to Mill Road, and iii. that the Clerk investigates possible funding sources for a footpath.

77/25	Updates on ongoing Projects
	<p>a) Review of Action List</p> <p>The Clerk submitted the action list which showed progress against agreed actions. A Councillor advised that a local business was going to have a look at the cemetery shed to determine whether they could supply materials to replace the roof.</p> <p>Resolved: that the updates be noted.</p>
	<p>b) Request for publicity photo of Library Box</p> <p>The Clerk reported that KCOM were seeking a publicity photo of the library box which had been purchased with a grant, and also clarification as to whether a post was needed.</p> <p>Resolved: that Councillor Hasnip arranges a photo with staff at the Half Moon.</p>
	<p>c) Memorial Bench on Gallows Hill - installation</p> <p>The Clerk referred to the request for a memorial bench to be located on Gallows Hill. She advised that permission had been obtained from ERYC and the resident was happy with the design. The resident would contribute up to £1000 towards the costs. A quote had been received for installation of the bench, but access needed to be arranged when the crops were off the field. Councillor Hasnip agreed to speak to Councillor Foster to arrange access.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that the Clerk order the agreed bench from NBB Recycled Furniture; ii. that the quotation of £430 + VAT from Chris Greenlaw for installation of the bench be accepted and an order issued, and iii. that Councillor Hasnip discusses access with Councillor Foster.
	<p>d) Repair of assets</p> <p>Councillors discussed repairs needed to various assets and requested that quotes were revisited with a view to progressing this work.</p> <p>Resolved: that the Clerk obtains updated quotes for the repair of benches in the village.</p>
78/25	Events
	<p>a) To agree plans for the Christmas Lights Switch-on</p> <p>The Clerk submitted the draft event plan for the lights switch-on and sought comments. Councillors reviewed the plan and agreed that arrangements had worked well in 2024 and agreed to follow the same format in 2025.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that the draft Event Plan be agreed ii. that the Clerk contacts Skidby Primary School and the young people who played at the event last year, inviting them both to perform at the 2025 event.
	<p>b) To review the Christmas Lights Switch-on event risk assessment</p> <p>The Clerk submitted the risk assessment for the Christmas Lights Switch-on and request any comments or proposed amendments.</p>

	Resolved: that the risk assessment be agreed.
79/25	Cemeteries Issues
	<p>a) Update on proposals for memorial inspection</p> <p>The Clerk referred to issues considered at the recent Cemeteries Committee and advised that she was pursuing proposals to address the issues raised.</p> <p>Resolved: that a report be submitted to the next meeting of the Parish Council setting out proposed actions.</p>
80/25	Playing Fields Issues
	<p>a) Post Installation Inspection</p> <p>The Clerk submitted the report received from the recent post-installation inspection. The sharp edges on the tunnel had been addressed. A key concern had been bird droppings on equipment and the table and seats. It was suggested that regular cleaning of the equipment could be added to the job description of a cleaner. Various methods of bird deterrents were discussed, including bird spikes and fake birds of prey.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that the report be noted; ii. that cleaning of the equipment be added to the cleaner's job description iii. that tie wraps be used on the top of the swing to try and deter birds, and iv. that the Clerk purchases a 'flying bird' scarer for the roof of the pavilion.
	<p>b) To agree a sign design</p> <p>The Clerk submitted a copy of the design for a sign at the Playing Fields for members' consideration. Councillors supported the design but suggested the sign should be bigger than proposed.</p> <p>Resolved: that the design of the sign be agreed but that the Clerk orders a larger sign if the additional cost is reasonable.</p>
	<p>c) Installation of table tennis table.</p> <p>The Clerk advised that the table tennis table had now been received and was stored in the Pavilion pending a decision on installation. Following discussion it was proposed that it was fixed into concrete at each leg and that the need for grass matting was reviewed at a later date.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. That Councillor Hasnip liaises with Councillor Browning regarding installation ii. That Councillor Hasnip advises the Clerk about any materials required.
	<p>d) Request from resident to allow dogs on the Playing Fields</p> <p>The Clerk submitted correspondence from a resident requesting that dogs should be allowed on the Playing Fields as it was perceived to be a large local open space that was underused. Councillors considered the request but determined to retain the prohibition on dogs as the Playing Fields are used regularly by football and cricket teams, and most of the area is covered by pitches. In addition, the play area is unfenced and the Parish Council wishes to keep the whole area clean</p>

	<p>and safe without any risks posed by inadequately controlled dogs or inconsiderate owners. Councillors also felt that there was plenty of other open space in the area where dogs were permitted.</p> <p>Resolved:</p> <ul style="list-style-type: none"> i. that the Clerk respond to the resident outlining the Parish Council's decision and the reasons for it, and ii. that the Clerk contacts ERYC to see if there is any other land locally that could be utilised as a dog walking field.
	<p>e) Weekly Inspection Schedule</p> <p>The Clerk referred to the need to re-establish a regular inspection of the play area now that it had been reopened. Councillors discussed the appropriate frequency and agreed that weekly inspection should take place.</p> <p>Resolved: that the Clerk circulates a rota for Councillors to identify when they could undertake inspections.</p>
	<p>f) Role of cleaner</p> <p>The Clerk referred to the discussion at minute 80/25a and agreed that the job description should be amended to include cleaning of the play area and the role advertised as previously agreed.</p>
81/25	Finance Update
	<p>a) Bank Reconciliation</p> <p>The Clerk submitted the bank reconciliations as at 30 July 2025 along with a list of transactions for members' consideration.</p> <p>Resolved: that the report be noted.</p>
	<p>b) Budget update</p> <p>The Clerk submitted an updated budget report showing spend to 30 July 2025.</p> <p>Resolved: that the budget update be noted.</p>
	<p>c) To note agreement of the 2025-2026 pay award</p> <p>The Clerk submitted a report setting out the agreed pay scales flowing the application of the pay award for members' information. As the Clerk was employed on NJC terms and conditions the pay award was automatically applied.</p> <p>Resolved: that the report be noted.</p>
82/25	Accounts for Payment

Councillor Hasnip declared a pecuniary interest in this item insofar as it related to a payment to his partner's business and did not take part in the consideration of this expenditure.

Resolved: that the following payments be agreed.

For Approval		Net	VAT	Total
Clerk's Salary	July + backpay	483.96	0	£483.96
HMRC	Income Tax	357.58	0	£357.58
L Moore	Grounds Maintenance - July	1003.32	0	£1003.32
D Jennings Ltd	Heritage Assessment	250.00	50.00	£300.00
Turton Associates	Architectural Services	280.00	56.00	£336.00
Doug Armstrong	Painting swing frame	120.00	35.00	£155.00
G O Foster Ltd	Removal of Spoil	214.00	42.80	£256.80
ROSPA	Post Installation Inspection	420.00	84.00	£504.00
Broxap	Table Tennis Table	843.00	168.60	£1011.60
ERYC	Fees for Landlord Consent	250.00	0	£250.00
Sovereign	Interim Balance – Gym Equipment	2730.52	546.10	£3276.62
ERYC	Rent for Playing Fields	725.00	0	£725.00
ERNLLCA	Monument Management Training	125.00	25.00	£150
For Noting				
Scottish Power	Electric for Pavilion	41.90	2.10	£44.00
Lloyds Bank	Card Charges	3.00	0	£3.00
Unity Bank	Bank Charges	6.00	0	£6.00
Sovereign	Deposit for gym equipment	2047.89	409.58	£2457.47
Business Stream	Water for Cemetery	18.06	0	£18.06
Business Stream	Water for Playing Fields	303.70	0	£303.70

The meeting concluded at 9.20pm

The next meeting will take place on Tuesday 2 September 2025 at 7:30pm

Signed as a true record **Date**
Chairman