

**MINUTES OF THE MEETING OF
SKIDBY PARISH COUNCIL
Tuesday 7 October 2025 at 7.30pm**

PRESENT Councillors P Browning, G Foster, K Haslam, T Hasnip, S Hooker,
L Varey.

Clerk J Price

IN ATTENDANCE: Councillor R Meredith (ERYC) (to minute 106/25), 1 PCSOs (to minute 101/25)

97/25	Apologies for absence
	Apologies were received from Councillor Kendall
98/25	Declarations of Interest – Members Code of Conduct.
	a) To record any declarations of pecuniary or non-pecuniary interest by any member in respect of items on this agenda. Councillor Hasnip declared a pecuniary interest in minute 112/25 as one of the payments related to his partner’s business and did not take part in the consideration of this item.
	b) To consider any written requests for dispensations in relation to any items on this agenda No requests had been received.
99/25	Minutes of the Ordinary Meeting held on 2 September 2025
	Resolved: that the minutes of the Ordinary Meeting held on 2 September be accepted as a true and accurate record and be signed by the Chairman.
100/25	Public Questions
	No members of the public were in attendance.
101/25	Police Report
	PCSO Watts attended and advised the meeting that there had only been one incident of note in the last month, namely trespassers in a vehicle on Skidby Lakes Golf Course. Resolved: that the report be noted.
102/25	Planning Matters
	a) Planning Decisions 25/01705/PLF - Installation of flagpole (6m in height) with associated concrete base, Main Street Amenity Land Main Street Skidby – Approved with conditions
	b) Urgent Planning Applications received after the publication of the agenda The Clerk reported that no applications had been received.
	c) Request for comments on the impact of the Planning Application NY/2025/0113/FUL on the chalk aquifer that supplies water to the East Riding The Parish Council considered the aspects of the application that were relevant to its interest and resolved to support the concerns raised by Yorkshire Water.

	Resolved: that the Parish Council's comments on planning application NY/2025/0113/FUL be submitted to North Yorkshire Planning Authority.
103/25	Update on Skidby Mill
	The Clerk submitted a report from the ERYC Head of Strategic Property who provided an update on work which had taken place and next steps. The Parish Council expressed its disappointment that no-one from ERYC had attended to present the report despite assurances from the Head of Culture and Customer Services regarding attendance. Councillors noted that the work was further delayed, and the timescale proposed by ERYC had slipped, so that it was unlikely that the sails would be reinstalled this season. Resolved: that the Clerk writes to the Head of Culture and Customer Service and the Portfolio Holder for Heritage and Coastal requesting their attendance at the next meeting of the Parish Council to answer Parish Councillors' questions about the project.
104/25	Correspondence and Communications
	a) ERYC - Call for Sites - East Riding Local Plan The Clerk submitted information about the Call for Sites issued by the East Riding Planning Authority. It was noted that Skidby was not on the list of areas where development would be permitted. Resolved: that the report be noted.
	b) ERYC - Draft Planning Obligations SPD Consultation The Clerk submitted details of the Draft Planning Obligations SPD Consultation for information. Resolved: that the report be noted.
	c) Feedback on ERYC on parking proposals at Raywell The Clerk submitted information provided by ERYC In response to feedback submitted by the Parish Council on the proposals to develop a parking area at Raywell. They were liaising with Safer Roads Humber who would assess the location once the new parking area was in place to determine its suitability for enforcement. Councillors referred to previous requests for roundels showing the speed limit and the possibility of introducing rumble strips to alert drivers. Resolved: that the Clerk pursues road markings as part of the speed reduction actions.
	d) Feedback from ERYC regarding a request for a footpath on Beverley Road from Eppleworth Road to Mill Road. The Clerk reported that highways had indicated that they were continuing to investigate the possibility of a footpath, although the cost would be in the region of £65,000. Councillors suggested that cutting the hedges hard back would improve the situation and enable people to walk on the verge rather than the road. Resolved: i. that the report be noted, and

	ii. that the Clerk contacts ERYC regarding the possibility of getting the hedge cut hard back.
	e) The Local Government Boundary Commission for England – Final Recommendations on ERYC ward boundary review The Clerk referred to the report setting out the recommendations of the Local Government Boundary Commission and confirmed that Skidby Parish would be incorporated into a new Cottingham North and Skidby Ward instead of being in Dale Ward. The Parish Council would retain 11 seats. Resolved: that the report be noted.
	f) Request from resident for Parish Council support for the installation of signage to indicate that the road around Church Green is private and for access only. Councillors considered the request and noted that residents had a right of access over it, but that the road wasn't private. Councillors felt that it would not be possible to restrict parking or limit usage to residents and that they would not support signage being placed on the green which forms part of the Conservation Area. Resolved: that the resident be informed of the Parish Council's position.
	g) Correspondence from resident regarding impact of changes to access to and from Dunflat Road as a result of the A164 improvements on traffic through Skidby village Councillors noted that concerns about the impact of the A164 improvements on Skidby had been raised by the Parish Council on a regular basis both when the designs were presented to the Parish Council several years ago and also during the consultation period. ERYC suggest the impact will reduce once the work is complete, but this will not be evident for some time. Options for a different sort of junction (eg a roundabout) were put forward but not accepted. The design that is being constructed will not allow a right turn into or out of Dunflat Lane. The Parish Council is also aware of the issues caused by the sharp bend in Main Street and again has been in frequent contact with ERYC regarding possible speed reduction measures, none of which have been acceptable to them. Resolved: that the resident be informed of the Parish Council's actions on this matter.
105/25	East Riding of Yorkshire Council Matters
	a) To receive a report from the Dale Ward Councillors Councillors C and T Gill had sent their apologies. Councillor Meredith attended and reported on parking and traffic issues at Raywell; the Local Government Boundary Review; housing land allocation; National Grid proposals; the request for a footpath from Eppleworth Road to Mill Road; that Yorkshire Water was attending a scrutiny meeting on 8 October; the recent Wastewise meeting noting that no further progress had been made with their planning application; ERYC budget preparations and the outcome of the Car Parking Charges Review. Resolved: that the reports be noted;
106/25	Flag Pole
	a) To consider adopting a policy on the flying of flags from the Parish Council's Flagpole

	The Clerk submitted a draft policy that set out when the Parish Council would fly flags from the flagpole. Resolved: that with an amendment to include reference to Yorkshire Day and the East Yorkshire Flag, the policy be agreed.
	b) To consider an event to recognise the installation of a flagpole in the village Councillors discussed proposals to hold a small ceremony to commemorate raising of the first flag and agreed that a Deputy Lieutenant and pupils from the Primary School be formally invited to attend, with the event also open to any villagers wishing to participate. The Clerk advisee that G O Foster were unable to undertake the installation of the flagpole but that alternative quote had been received of £350 + VAT Resolved: i. that the Clerk liaises with the Deputy Chairman to organise a suitable ceremony, and ii. that the quotation of £350 + VAT from Jon Kool Ltd for the installation of the flagpole be accepted.
	c) To consider purchase of East Yorkshire Flag The Clerk referred to discussions about purchasing a Yorkshire Flag and submitted a quote for an East Yorkshire Flag for members' consideration. Resolved: that an East Yorkshire Flag be purchased from Hi-Fliers Ltd at a cost of £73.00 + VAT.
	d) To consider options for defibrillator location Councillors discussed various options noting that clarification was needed as to whether the box needed a power supply. Councillors suggested the bus shelter at the top of Main Street as a possible location. Resolved: that the Clerk liaises with ERYC and GRAHAMs regarding suitable locations and power supply.
107/25	Updates on ongoing Projects
	a) Review of Action List The Clerk submitted the action list which showed progress against agreed actions. Resolved: that the updates be noted.
108/25	Events
	a) Remembrance Service Councillors discussed arrangements for the Remembrance Service and a remembrance flag for the flagpole Resolved: i. that the Clerk contacts the ER Lieutenancy to request the attendance of a Deputy Lieutenant at the service and to lay a wreath; ii. that a wreath be purchased from the Royal British Legion at a cost of £19.99 + VAT; iii. that a 2 yard remembrance flag be purchased for the flagpole, and iv. that bunting be fixed on the statues as in previous years.
	b) Christmas Lights Switch-on

	Councillors discussed plans for the Lights switch-on noting that the two musicians from the village had agreed to perform again, along with the school singing club and an ensemble from the East Riding of Yorkshire Band. Resolved: i. that the Remembrance bunting be removed and Christmas Lights be installed on 15 November; ii. that a payment of £50 be agreed for the musicians; iii. that carol sheets be produced, and iv. that the existing lights be checked and replaced as necessary.
109/25	Cemeteries Issues
	a) Scribe Cemeteries Management Package – Proposal to subscribe The Clerk referred to a recent presentation from Scribe of their Cemeteries Management Package. Councillors that attended felt it would be useful and would simplify record management although the initial inputting of data would be time-consuming. Resolved: that the Parish Council subscribes to the Scribe Cemeteries Management Package at an initial cost of £189, followed by a monthly subscription of £20 per month.
	b) To consider a quotation for repairs to the Baptist Cemetery Wall The Clerk referred to a quotation received for repairs to the cemetery wall, but in view of the value, suggested that additional quotes were required. Councillors suggested alternative companies to be approached Resolved: that further quotes are obtained for the proposed works.
	c) To consider a request to trim back the yew hedges around the Baptist cemetery The Clerk submitted two quotes, one for works at the Baptist cemetery and Riplingham Road cemetery and the other for work previously identified at Little Weighton Road cemetery. Resolved: i. that the quotation of £650 from AB Forestry for cutting yew at the Baptist Cemetery and removing dead branches at Riplingham Road Cemetery be approved and an order issued; ii. that adjacent properties be informed of the works and timescales, and iii. that the quotation of £650 from AB Forestry for tree works at Little Weighton Road cemetery be approved and an order issued.
110/25	Playing Fields Issues
	a) Play Area Update The Clerk advised the Council of the dates agreed for the installation of the gym equipment. Resolved: that the Clerk posts information on social media about the planned works
	b) Complaints about dogs and dog fouling Councillors referred to a number of complaints that had been received about dogs and dog fouling on the Playing Fields including from the football club.

	Councillors discussed the current restrictions on dogs; difficulties in enforcement; the role of ERYC dog wardens ;the need for additional signage; options for by-laws and the need to reinforce messages on social media. Resolved: i. that the Clerk contacts ERYC regarding by-laws and enforcement; ii. that the Clerk obtains additional signage, and iii. that the Clerk posts messages on Facebook regarding dogs on the Playing Fields
	c) Feedback from weekly inspections Councillors considered the feedback from inspections undertaken to date, noting that remedial action had been taken where necessary. Councillors requested that the form was recirculated and that this item becomes a regular agenda item. Resolved: i. that the inspection feedback be noted; ii. that the checklist is recirculated, and iii. that Playground Inspection Feedback becomes a standing item on future agendas.
	d) Sowing of meadow seed Councillors discussed the preparatory work required and appropriate sowing timescales. Resolved: that the ground be sprayed off after the October half-term and the meadow seed be sown in the spring
	e) Installation of table tennis table Councillors discussed materials and timescale for installing the table tennis table. Resolved: i. that Councillors Browning and Hasnip install the table on 25 October, and ii. that purchase of the necessary materials be authorised.
	f) ERNLLCA Playground Inspection Training The Clerk referred to training offered by ERNLLCA. Resolved: that the Parish Council does not attend this training.
111/25	Finance Update
	a) Bank Reconciliation The Clerk submitted the bank reconciliations as at 30 September 2025 along with a list of transactions for members' consideration. Resolved: that the report be noted.
	b) Budget update The Clerk submitted an updated budget report showing spend to 30 September 2025. Resolved: that the budget update be noted.
	c) To consider a request for a replacement laptop for the Clerk

	The Clerk submitted a report setting out options to replace the Clerk’s laptop as Windows 10 would no longer be supported and the current laptop was not compatible with Windows 11. Councillors considered quotes supplied by the IT support company and agreed the specification at Option 3, but felt that a better price could be obtained online. Resolved: that the Clerk source a replacement laptop, within a maximum budget of £525 + VAT.																																																																																					
112/25	Accounts for Payment <i>Councillor Hasnip declared a pecuniary interest in this item insofar as it related to a payment to his partner’s business and did not take part in the consideration of this expenditure.</i> Resolved: that the following payments be agreed. <table><tr><th>For Approval</th><th></th><th>Net</th><th>VAT</th><th>Total</th></tr><tr><td>Clerk’s Salary</td><td>September</td><td>444.98</td><td>0</td><td>£444.98</td></tr><tr><td>HMRC</td><td>Income Tax</td><td>321.84</td><td>0</td><td>£321.84</td></tr><tr><td>L Moore</td><td>Grounds Maintenance -Sept</td><td>1003.32</td><td>0</td><td>£1003.32</td></tr><tr><td>NBB</td><td>Plaque for bench</td><td>65.00</td><td>13.00</td><td>£78.00</td></tr><tr><td>Northern Powergrid</td><td>Electric for Christmas Lights (2024)</td><td>189.23</td><td>9.46</td><td>£198.69</td></tr><tr><td>Vision ICT</td><td>Domain renewal</td><td>65.00</td><td>13.00</td><td>£78.00</td></tr><tr><td>Walker Fire (Ltd)</td><td>Fire extinguisher service</td><td>75.98</td><td>15.20</td><td>£91.18</td></tr><tr><td>C Greenlaw</td><td>Installation of bench</td><td>430.00</td><td>86.00</td><td>£516.00</td></tr><tr><td>For Noting</td><td></td><td></td><td></td><td></td></tr><tr><td>Scottish Power</td><td>Electric for Pavilion</td><td>41.90</td><td>2.10</td><td>£44.00</td></tr><tr><td>Lloyds Bank</td><td>Card Charges</td><td>3.00</td><td>0</td><td>£3.00</td></tr><tr><td>Unity Bank</td><td>Bank Charges</td><td>6.00</td><td>0</td><td>£6.00</td></tr><tr><td>Flags and Flagpoles</td><td>Flagpole and Union Flag</td><td>338.00</td><td>67.60</td><td>£405.60</td></tr><tr><td>B&M</td><td>Cleaning materials</td><td>3.87.</td><td>0.77</td><td>£4.64</td></tr><tr><td>Poundland</td><td>Cleaning materials</td><td>10.00</td><td>2.00</td><td>£12.00</td></tr><tr><td>Planning Portal</td><td>Refund of Planning Fee</td><td>(145.00)</td><td>0</td><td>(£145.00)</td></tr></table>	For Approval		Net	VAT	Total	Clerk’s Salary	September	444.98	0	£444.98	HMRC	Income Tax	321.84	0	£321.84	L Moore	Grounds Maintenance -Sept	1003.32	0	£1003.32	NBB	Plaque for bench	65.00	13.00	£78.00	Northern Powergrid	Electric for Christmas Lights (2024)	189.23	9.46	£198.69	Vision ICT	Domain renewal	65.00	13.00	£78.00	Walker Fire (Ltd)	Fire extinguisher service	75.98	15.20	£91.18	C Greenlaw	Installation of bench	430.00	86.00	£516.00	For Noting					Scottish Power	Electric for Pavilion	41.90	2.10	£44.00	Lloyds Bank	Card Charges	3.00	0	£3.00	Unity Bank	Bank Charges	6.00	0	£6.00	Flags and Flagpoles	Flagpole and Union Flag	338.00	67.60	£405.60	B&M	Cleaning materials	3.87.	0.77	£4.64	Poundland	Cleaning materials	10.00	2.00	£12.00	Planning Portal	Refund of Planning Fee	(145.00)	0	(£145.00)
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The meeting concluded at 10pm

The next meeting will take place on Tuesday 4 November 2025 at 7:30pm

Signed as a true record **Date**
Chairman