

MINUTES OF THE CEMETERIES COMMITTEE
Wednesday 5 August 2026 at 7pm

PRESENT: Councillors K Haslam, T Hasnip, P Roustoby, L Varey.
 Clerk J Price

C1/26	Apologies for Absence
	Apologies were received from Councillor Browning.
C2/26	Election of Chairman for the 2026/27 Municipal Year
	It was moved by Councillor Varey and seconded by Councillor Roustoby that Councillor Hasnip be elected as Chairman of the Cemeteries Committee for the 2026/27 municipal year.
	Resolved: that Councillor Hasnip be elected as Chairman of the Cemeteries Committee for the 2026/27 municipal year.
C3/26	Declarations of interest – Members Code of Conduct. To record any declarations of pecuniary or non-pecuniary interest by any member in respect of items on this agenda.
	Councillors Hasnip and Roustoby declared a personal interest in that they had family members with grave plots in the Council's cemeteries.
C4/26	Appointment of Vice-Chairman for the 2026/27 Municipal Year
	It was moved by Councillor Hasnip and seconded by Councillor Varey that Councillor Haslam be appointed as Vice-Chairman of the Cemeteries Committee for the 2026/27 municipal year.
	Resolved: that Councillor Haslam be appointed as Vice-Chairman of the Cemeteries Committee for the 2026/27 municipal year.
C5/26	Exclusion of the Press and Public
	Resolved: that the public and press should be excluded from the Meeting for the consideration of the following matter on the ground that it involves the likely disclosure of confidential information as defined in Section1 (2) of the Public Bodies (Admission to Meetings) Act 1960.
C6/26	To consider quotations for Monument Safety Inspections
	The Clerk submitted a report setting out information about monument safety inspection requirements and details of 4 quotes to undertake an inspection during 2026/27.
	Resolved to recommend to the Parish Council: i. That the quotation from Company 4 was accepted, subject to satisfactory feedback from another Parish Council that had used them ii. That consideration is given to setting up a cemeteries reserve to cover the costs of future inspections and any remedial actions.
C7/26	To consider quotations for new gates at Riplingham Road Cemetery

	The Clerk submitted quotes from two companies and reported that she had sought a third, but no quote had been received. Councillors discussed options and requested further clarification around fixings and furniture. Resolved: that the Clerk seeks the additional information required and the report is submitted to the Parish Council meeting in September for a final decision.
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The meeting concluded at 8.17pm

Signed as a true record **Date**
(Chairman)