MINUTES OF THE MEETING OF
SKIDBY PARISH COUNCIL
Tuesday 6 October 2026 at 7.30pm

PRESENT Councillors P Browning, G Foster, T Hasnip, S Hooker, L Kendall, L Varey.

Clerk J Price

IN ATTENDANCE: Councillor R Meredith (ERYC

84/26	**Apologies for absence**
	Apologies for absence were received from Councillor Haslam
85/26	**Declarations of Interest – Members Code of Conduct.**
	a) To record any declarations of pecuniary or non-pecuniary interest by any member in respect of items on this agenda. **Councillor Hasnip declared a pecuniary interest in minute 103/26 as one of the payments related to his partner's business and did not take part in the consideration of this item.**
	b) To consider any written requests for dispensations in relation to any items on this agenda **No requests had been received**
86/26	**Minutes of the Ordinary Meeting held on 4 August 2026**
	Resolved: that the minutes of the Ordinary Meeting held on 4 August 2026 be accepted as a true and accurate record and be signed by the Chairman.
87/26	**Decision Record in accordance with Financial Regulation 5.15 – 31 July 2026**
	Resolved: that the Decision Record be noted.
88/26	**Minutes of the Ordinary Meeting held on 1 September 2026**
	Resolved: that the minutes of the Ordinary Meeting held on 1 September 2026 be accepted as a true and accurate record and be signed by the Chairman.
89/26	**Minutes of the Extraordinary Meeting held on 16 September 2026**
	Resolved: that the minutes of the Extraordinary Meeting held on 16 September 2026 be accepted as a true and accurate record and be signed by the Chairman.
90/26	**Public Questions**
	The Clerk reported that no questions had been received. **Resolved: that the report be noted.**
91/26	**Police Report**
	The Clerk submitted a report from Humberside listing incidents in August 2026. It was noted that there were no issues of concern. **Resolved: that the report be noted.**
92/26	**National Grid – Birkhill Wood 400kV Substation ond Community Fund**

	Representatives of the Birkhill Wood substation project attended and provided an update on progress with the project and sought the Parish Council's views on the operation and possible projects for the Community Fund which they were required to establish. Councillors identified various issues that needed to be taken into account and stressed the need for support for smaller organisations to develop projects and submit funding applications. **Resolved: that formal feedback is submitted setting out the need for different application process for large and small projects, and support for applicants in developing and submitting funding bids.**
93/26	**Flooding Issues**
	a) Correspondence from ERYC regarding potential future co-operation The Clerk referred to correspondence from the flood team indicating a willingness from both ERYC and Yorkshire Water to work with the Parish Council to investigate scope for future action to reduce the risk of flooding. **Resolved: that the proposal be welcomed and that a village walkabout be requested to look at specific area of concern.**
94/26	**Planning Matters**
	a) Planning Applications **26/02522/TPO -** TPO - RAYWELL NO. 1 - 2008 (REF 1145) A1 - Crown reduce 1no.Sycamore tree (T1) via removal of large limb back to main trunk as it is at risk of falling within the open paddock and damaging the tree and adjacent trees; Fell 3no. Ash trees (G3) as they are in an exposed location with increased risk of wind blow following the loss of nearby trees, and the removal would allow new planting, Raywell Hall Country Lodge Park Riplingham Road Raywell **Resolved:** **i. that the Planning Authority be advised that Skidby Parish Council objects to the removal of any healthy tree and considers that appropriate pruning or crown lifting should be considered as a first step and that any new planting should be of an appropriate native species, and** **ii. that representatives of Raywell Country Lodge Park be invited to attend a future meeting of the Parish council to discuss their ongoing and future plans for the site.**
	b) Planning Decisions **26/01767/PLF** - Erection of detached outbuilding following demolition of existing garage (part retrospective), 18 Little Weighton Road Skidby – **Approved with conditions** **26/01848/PLB** - Listed Building Consent for rebuilding/remedial works to property following fire damage, including rebuilding of roof structure, internal reconfiguration and rebuilding of extensions, West Cottage Westfield Road Eppleworth - **Approved with conditions** **Resolved: that the report be noted.**
	c) Urgent Planning Applications received after the publication of the agenda The Clerk reported that no applications had been received.

	Resolved: that the report be noted.
95/26	Clean Air Solar
	a) Feedback on recent activity Councillor Haslam submitted a report outlining recent activity by the Clean Air Solar Farm Action Group and meetings she had attended. **Resolved: that the report be noted.**
96/26	**Correspondence and Communications**
	a) ERYC - Town and Parish Council Meet and Greet – Tuesday 23 October 5pm-7pm, East Riding Leisure, Driffield The Clerk referred to correspondence from ERYC regarding the next Meet and Greet Event. **Resolved: that Councillors Hasnip and Varey would attend if available.**
	b) East Riding of Yorkshire Enhanced Bus Partnership Forum - Wednesday 4th November 2026, 10.00 - 13:30, Bishop Burton College The Clerk submitted details of a meeting of the East Riding Enhanced Bus Partnership. **Resolved: that Councillor Haslam would attend on behalf of the Parish Council.**
	c) Remembrance Sunday – attendance and wreath/bunting. Councillors discussed attendance and arrangements for decorating Church Green. **Resolved:** **i. that Councillor Browning and the Clerk attend on behalf of the Parish Council;** **ii. that a Deputy Lieutenant be invited to attend and lay a wreath;** **iii. that a wreath be purchased for the Parish Council;** **iv. that additional bunting be purchase if necessary, and** **v. that Councillors decorate Church Green and the statues.**
	d) Free 'Do not Knock' stickers for older people The Clerk referred to an offer of free stickers for older residents to indicate that they didn't want unknown individuals to knock at their doors. **Resolved: that stickers be obtained and advertised on the Parish Council's website and offered to the Village Hall to make available to people attending the coffee mornings.**
	e) Parking Issues – Trinity Garth A Councillor had submitted concerns from a resident about parking on Trinity Garth which was damaging the verge and/or reducing visibility for road users. **Resolved: that the Clerk provides details to Councillor Meredith to enable him to request that bollards or other deterrents be reinstated.**
	f) FCC Willerby Waste Recovery and Transfer Facility – Public Consultation

	The Clerk submitted details of consultation being undertaken by FCC on their proposals for a new waste recovery and transfer facility. Councillors noted that they had considered the proposals at a previous meeting. **Resolved: that the Parish Council's previous comments be resubmitted in response to this consultation exercise.**
	g) ERYC - Request for scrutiny topics The Clerk submitted a request from ERYC for potential scrutiny topics to be considered by ERYC scrutiny committees. **Resolved: that communication with Parish Councils be submitted as a potential topic.**
	h) Request from Driffield Food Bank re scrutiny topic The Clerk submitted a letter from Driffield Food Bank raising concerns about the viability of rural food banks in light of changes to government priorities. The letter was directed at Government department and MPs but the trustees were seeking support for the issue to be scrutinised by ERYC. **Resolved: that the ERYC Ward Councillor be asked to bring the issue to the Council via a formal Council motion rather than scrutiny which was less likely to generate a useful outcome.**
97/26	**East Riding of Yorkshire Council Matters**
	a) To receive an update from Dale Ward Councillors Councillor Meredith attended and reported on land submitted in response to the ERYC call for sites and surveys that were part of this process; the scope for reviewing Conservation Area boundaries; forthcoming changes to the planning process; ongoing issues with mobile phone signals; fly-grazing on the flood alleviation lagoons; potential projects for inclusion on the Local Walking and Cycling Infrastructure Plan, ongoing speeding and access issues at the Skidby roundabout. **Resolved:** **i. that the reports be noted** **ii. that lighting of the footbridge over the A164 and a footpath along Eppleworth Road and Beverley Road up to Skidby Mill be submitted for possible inclusion in the Local Walking and Cycling infrastructure Plan, and** **iii. that issues with speeding and access from Skidby at the A164 roundabout be forwarded wo ERYC with a request that monitoring takes place to enable changes to be considered if problems persist.** *Councillor Foster left the meeting partway through this item.*
98/26	**Updates on ongoing Projects**
	a) Review of Action List The Clerk submitted the action list which showed progress against agreed actions. **Resolved: that the updates be noted.**
99/26	Cemeteries Issues
	a) To consider a recommendation from the Cemeteries Committee in respect of Memorial Inspections

	The Clerk submitted a report setting out information about monument safety inspection requirements and details of 4 quotes to undertake an inspection during 2026/27. The Cemeteries Committee had considered the quotations in detail and had recommended that the quote from Company 4 be accepted subject to satisfactory feedback from other clients. The Clerk confirmed that this had been obtained. **Resolved:** **i. that the quotation from Memsafe for memorial inspections at each of the three cemeteries owned by the Parish Council be accepted, and.** ii. **that the inspection is scheduled for the early part of 2027 so that adequate publicity and communication with memorial owners can take place**
	b) To consider waiving Financial Regulation 5.8 to enable a contract to be let for new gates at Riplingham Road cemetery without receiving 3 quotes **Resolved: that Financial Regulation 5.8 be waived to enable a contract to be let for new gates at Riplingham Road cemetery without receiving 3 quotes.**
	c) To consider the recommendation of the Cemeteries Committee in respect of new gates at Riplingham Road Cemetery The Cemeteries Committee had considered quotes from two companies and had expressed a preference for the wooden gates offered by Swan Gates but had requested additional information about fixings and fittings. A revised quote was therefore submitted to the Parish Council. **Resolved: that the quote of £3220 + VAT, from Swan Gates for replacement gates at Riplingham Road be accepted and an order issued.**
	d) To consider a recommendation from the Cemeteries Committee that a cemeteries reserve is established to cover the costs of future inspections and any remedial actions. The Clerk referred to discussion at the Cemeteries Committee regarding the need to budget for future inspections and any remedial actions arising from the inspections where memorial owners couldn't be traced. **Resolved: that a cemeteries reserve is established during the budget preparation for 2027/8 and that the level is agreed by the Finance Committee.**
100/26	**Playing Fields Issues**
	a) To receive the play area inspection reports and consider whether any action is necessary. The Clerk submitted two reports from RoSPA relating to the play equipment and gym equipment at the Playing Fields. No issues had been raised in relation to the gym equipment but a number of minor issues had been raised in relation to the play equipment. **Resolved:** **i. that the reports be noted, and** **ii. that the Clerk seeks solutions to address the issues raised regarding the tunnel entrances.**

	Councillor Hooker left the meeting
101/26	**Finance Update**
	a) Bank Reconciliation The Clerk submitted the bank reconciliations as at 26 August and 30 September 2026 along with a list of transactions for members' consideration. Councillors referred to the balance on the current account and suggested spare funds be transferred to the Savings account **Resolved:** **i. that the reports be noted, and** **ii. that surplus funds in the current account be transferred to the Instant Access Savings Account.**
	b) Budget update The Clerk submitted an updated budget report showing spend to 26 August and 30 September 2026. **Resolved: that the budget updates be noted.**
	c) To consider quotes for a replacement bench on Main Street near Church Green The Clerk submitted quotes for various bench designs to replace the bench currently adjacent to Church Green. She reported that a resident had offered to pay for the supply and fitting of a new memorial bench in this location. **Resolved:** **i. that the Lowther design from Glasdon be selected, and** **ii. that the Clerk obtains quotes for removal of the old bench and fixing of the new and liaises with the resident to obtain their approval of the bench proposed.**
	d) To consider quotes for replacement benches at Roustoby Park The Clerk submitted quotes for replacement benches at Roustoby Park. Following discussion about usage of the area, councillors decided not to progress with replacement benches at this time. **That the quotes be noted, but no purchases be made at this time.**
	e) To note the receipt of the Conclusion of Audit Certificate from the External Auditor The Clerk submitted the Conclusion of Audit Certificate that had been received from the External Auditor. She advised that the auditor had not raised any issues on the Council's accounts. **Resolved: that the Certificate of Conclusion of Audit be received and published in accordance with the regulations.**
102/26	**To agree a date for a meeting of the Personnel Committee**
	Resolved: that a meeting of the Personnel Committee be scheduled for 4 November 2026 at 6.30pm.
103/26	**Accounts for Payment**

	Councillor Hasnip declared a pecuniary interest in this item insofar as it related to a payment to his partner's business and did not take part in the consideration of this expenditure. **Resolved: that the following payments be agreed.**

For Approval		Net	VAT	Total
Clerk's Salary	September	466.26	0	£466.26
HMRC	Income Tax/NI	340.67	0	£340.67
L Moore	Grounds Maintenance – August	1033.42	0	£1033.42
PKF Littlejohn	External Audit	315.00	63.00	£378.00
For Noting				
Scottish Power	Electric for Pavilion	30.59	1.53	£32.12
Lloyds Bank	Card Fee	3.00	0	£3.00
Unity bank	Bank Charges	7.00	0	£7.00
Scribe	Cemetery Module	20.00	4.00	24.00

The meeting concluded at 10pm

The next meeting will take place on Tuesday 3 November 2026 at 7:30pm

Signed as a true record …… Date ……
Chairman